

Minutes of the Cultural Affairs and Professional Grants Committee Joint Meeting of September 4, 2009

Present: Kyle Ferguson (KF); Allyson Foster (AF); Margret Galvan (MG); Kimberly Libman (KL); Ben Miller (BM); Boris Duassa-Pastor (BP); Christine Pinnock (CP); Shawn Rice (SR); Jared Simard (JS); Chris Alen Sula (CS); Suzanne Tamang (ST), Kate Broad (KB). Anne Donlan (AD), Astrid Roldan (AR), Annie Dell'Aria, (AD), Jeremy Rafal (JR)

Plenary

Absent: Carols Penqloza, Gregory Donovan, Anick Boyd, Zaida Godoy

Steering Committee

Chair: CS
Minutes: ST

Constitution and Bylaws

Meeting Called to order at 3:31pm

Media Board

I. Approval of Agenda

Health Issues

SR motioned to approve the agenda; JS seconded; approved by unanimous consent.

Cultural Affairs

II. New Business

Professional Development

- a. **Election of Chair of Cultural Affairs Committee** [only CA] - BM nominated CS; CS accepted. JS motioned to approve by unanimous consent; ST seconded.
- b. **Election of Chair of Professional Development Committee** [only PD] - SR nominated CS; CS accepted. BM motioned to approve by unanimous consent; CP seconded.
- c. **Maximum Award Amount for Cultural Affairs Grants 2009/2010** [only CA] – CS discussed the historical role of DSC grants as a supplementary or start-up grant that chartered orgs and ad hoc student groups could receive for special events and the possibility of changing the maximum amount for 2009/10. SR suggested increasing the amount and to as much as 800\$. ST motioned to increase the maximum to 700\$; CP seconded; approved by majority.
- d. **Maximum Award Amount for Professional Development Grants 2009/2010** [only PD] –SR suggested that this should be increased too. CP motioned to increase the maximum to 700\$; BP seconded; approved by unanimous consent.

III. Proposal Review Process

CS discussed the submission system and grant review process that will be used for the semester. CP advised on important elements of a good grant application and how to identify possible issues.

XI. Adjournment

SR motioned to adjourn the meeting; CP seconded; approved by unanimous consent.

Meeting adjourned at 4:08 pm.

Minutes respectfully submitted by Suzanne Tamang