

**Plenary
 Minutes
 March 15th, 2013**

Plenary

Executive Committee

Steering Committee

Constitution and Bylaws

Grants

Health Issues

Outreach

Student Services

Student Tech Fee

present: Flannery Amdahl, Reethee Antony, Colin Ashley, Balthazar Becker, Anthony Betancourt, Natascia Boeri, Christin Bowman, Anick Boyd, Justin Bracken, Jennifer Chancellor, Priya Chandrasekaran, Emily Channell, Jennifer Chard, Mia Chen, Jagadisa-devasri Dacus, Nicholas DeAntonis, Annie Dell'Aria, Anne Donlon, Chris Eng, Maggie Galvan, Mark Gibson, Ameila Greene, Nicole Hanson, Tristan Husby, Sarah Ruth Jacobs, Stephanie Jones, Svetlana Jovic, Eero Laine, Jacqui Levin, Amy Martin, John McMahon, William McNally, Deepak Menon, Benjamin Miller, Valia Mitsou, Kristin Moriah, Maria Mytilinaki, Christina Nadler, Dominique Nisperos, Stephen O'Connell, Megan Paslawski, Tayfun Pay, Derek Petti, Jennifer Prince, Ashish Punia, Christina Ramos, Rebecca Salois, Jared Simard, Anna Simonson, Brian Stout, Lauren Suchman, Jen Tang, Louisa Thompson, Carissa Veliz, Christina Ventura-DiPersia, Julie Viollaz, Monique Whitaker

absent: Ravi Bachu, Hillary Caldwell, Katherine Dawson, Desiree Fields, Stephanie Fiorenza, Laura Kane, Rachel Liebert, Christen Madsen, Jessica McCurdy, Katarzyna Platt, Fatemeh Pooyaei Mehr, Nancy Roecklein, Elizabeth Sibilila, Christine Smith, John Spear

Guests: Provost Chase Robinson (CR) and Associate Provost Louise Lennihan (LL), and Chief Librarian Polly Thistlethwaite (PT)

Q: Why wasn't the plan to relocate students shared with students before capital project proposal?
 CR: My understanding was that it was. That it was shared with Matt Schoengood, Mike Byers, and a committee. There's some confusion (CR references the Restructuring flier). Those of you who have attended the meetings that we've had know that this is a misrepresentation.
 I'd ask you to communicate as widely as possible that no decision has been made. A discussion has begun. In the meeting with the DSC clear that there was reluctance from the students. It was helpful for myself and other members of that "committee" to know that.

Q: I find the claim that a grant was submitted but no plan has been made to be disingenuous.

CR: Well, I'm sorry you must be misinformed.

Q: I'm not misinformed. This never came to this body. To my understanding, it had only been raised a month ago with students.

CR: A capital funding proposal doesn't require a specific plan.

Q: Can you make the plan public?

CR: What was submitted was based on conversations between Mike Byers, Matt Schoengood. Capital funding proposals use aspirational, vague language. I'd be happy to show the plan.

Q: We passed a resolution at our last meeting affirming this as a student controlled space. I would like you to respond to that resolution.

CR: It was very useful to be aware of the fact that the current accommodation that you enjoy is of a shape and location in the building such that moving to the C level would be impossible. It was our impression that space would be fungible, for equivalent square footage, given the potential for developing a new space.

It's now absolutely clear that it is an unattractive scenario. My job unfortunately has with it the

responsibility of managing space. As a student body we're much larger than when we moved in; faculty has increased by 50%.

The decision-making that I'm involved in is consultative. We were keen to have a meeting even after the resolution because we wanted a dialogue to continue.

I didn't say "thank you for your resolution, we're still going to do it."

Q: What would the plan be for the fifth floor space?

CR: There was no clear plan. One thing that we began in September, which we might have done with the Strategic Plan, is a Master Plan for Space. Because pressure on space is so great, we thought we might reconsolidate (programs' faculty spread across floors). Liberate the space such that these larger entities are consolidated.

There's the beginning on this floor of a kind of research hub. One thought was that as our faculty retire, they are unceremoniously dumped out of their offices. One thought was that we could have offices for faculty. Another thought was that research centers have expanding and contracting needs. We need a big chunk of space that can be shared where research centers can temporarily place researchers. So, no clear ideas again. There are no plans, but there are a set of ideas. That change [moving the DSC from the 5th floor] is now much more difficult to imagine.

Q: For those of us that attended that meeting with Provost Robinson, Chief Librarian Polly Thistlethwaite, Mike Byers, and Ray Ring, we left with a sense that it doesn't matter at this point because the funding hasn't been awarded. What would the next step be if those funds came in?

CR: I'm sorry that that impression was created. The impression intended was that we learned a lot. I think we return the funding, or we have more discussions with the leadership or more broadly, to discuss use of funds.

LL: I know a little bit about the plans for the career center with Jenni Furlong, in conjunction with the Writing Center. We need to find a place somewhere in the building for space for her.

CR: Maybe that could be squared with the vague aspirational language of the capital funding proposal.

Q: To follow on a previous question, you said that there was a committee. We asked for that student's name. Which student was in contact with you about these plans prior to the capital funding proposal?

CR: I'll check again.

Q: I've heard talk of creating a digital, collaborative space on the C level. What happens to the student work space on the C level?

PT: Last summer, the Durst Collection exited, the space was evacuated. We've also realized we can incorporate the book collections on the C level. And with digitalization we realized we don't need the hard copies, or they're at the NYPL. I think the space there is kind of dead. It's not being used. It's vacant until 2pm. There are the lone wolves who enjoy that kind of cave. But in an urban area, in an urban university, I thought about putting in a Writing Center, a collaborative teaching area, and I just thought that the DSC with all the action that you guys create would be a perfect partner in that space. You could shape it. You could do your organizing in that space, organize collaboratively. There could be open networks, so guests could be there, student funded resources with limited access could be placed there, so it could be more steadily seen and used.

The goofiest metaphor about libraries is that they're heart of the institution. I think the space of the library, off the lobby, is the premium space. There's something like 10,000 square feet.

Q: I was concerned about how that change would change the culture of the library itself. How would

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students have access?

CR: There has been thought on that action. If it did go anywhere, that's why we would want the DSC and students involved. That users of the library would not be inconvenienced. The idea would be to put in a plan that would make the space better.

PT: There are many types of space. We don't provide collaborative spaces in any quantity here. We could create different types of spaces, consult an architect, etc.

Q: A major usage for these two spaces is for conferences. How would the library accommodate regular congregations of 40-60 people?

PT describes use of space on the library C-level: Durst Collection, volunteer archivist John Rothman and the institutional archives, lab space, printing.

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Q: Would you confirm that 5414, 5489, and 5409 are going to remain as they are. Chartered organization offices have served similarly for collaborative spaces, so many different people have access to them and use them.

CR: There's no intention to change the space.

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If you thought, if your leadership thought, it were more desirable for offices to stay as is; if we were mistaken that students wanted carte blanche; if it would be desirable to retain small private spaces.

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Q: What I would like to know is whether these three rooms were not under consideration as part of the proposed plan.

CR: They were. The calculation of square footage included them.

Student Services

Q: Hallways as well?

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CR: No. It had been our presumption that you would like to move as a totality.

Q: You stated it would be more difficult to move the student center now. Why would it be more difficult now that students are more involved?

CR: I regret that information was not more widely circulated. Space is used not as efficiently as it might be used. We thought by offering better services and consolidating down there, it would be more efficient. On basis of conversations so far, we have to find another way. We have to realize an efficiency. Maybe we imagine the career center, to square that ambition with state resources in the event they are awarded.

Q: I'd expect my provost to welcome student input. When is the scheduled next Master Plan for the GC? The first was in 1999. If we're talking about ad hoc fitting in space...

CR: First of all, it is not ad hoc. There is a Space Committee, on which one or two students serve. That committee is developing a master plan. I would imagine we're 18-24 months from a Master Plan. Something altogether too apparent to us, is that we do not control the footprint of the GC. CUNYTV, CUNY Central, make demands on the GC space. CUNY Central does annual audits about how efficiently space is being used. My office has to fend off invasions from 80th street.

Q: What students serve on the Space Committee?

CR: I will have to look it up. I don't recall the students' name.

Q: I'd like to imagine that we do get this money from the state, how can we use it without taking space away from students? You said would you give it back.

I'd like you to imagine students keep the space they currently occupy. How would you spend the money

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to improve student services?

CR: Of course the last thing we want to do is return money. If we can use it to realize the kinds of efficiencies we need to realize, if I am persuaded that there is insufficient possibility to move the DSC from the fifth floor, it returns to question of latitude in the generic language of the proposal.

Q: A student lounge on the roof--that's one idea I have for using the money.

Q: Would you be willing to share the information that you seem to have about the efficiency of the space use? My understanding of the student spaces is that they are overutilized. We wait weeks, months to schedule them. I'd like the administration to be transparent about the data that they're quoting.

CR: What I was referring to was that on that common area on the C level, there are seats that sit vacant for a large percentage of the time. If you're of the point of view that those seats ought to remain vacant, you are entitled to that view.

But we don't fully control the allocation of space. When you compare this campus to other CUNY campuses, our proportion of people and space, that's what we're up against. We're in a public university. The last thing I want to do is represent some kind of Manichean relationship between the GC and Central. They see us as grossly privileged in terms of space.

Q: I'd like to point out that the proposal for capital funding had nothing to do with chartered organizations, conference space, etc.

If I may, I'll read it:

"Student Services Center

The project will reconfigure various spaces within the Graduate Center to accommodate use of modern tools and resources by students. Student center space will be established for group and individual activities; assistive-learning environments will be established to accommodate individuals; classroom space will be created and outfitted with integrated academic technologies; distance-learning and distance-collaboration resources will be integrated building-wide; a comprehensive professional development and training center will be established for students; and technology access in the library will be expanded and enhanced; while modern technology-based research tools will be established in student labs across the facility."

I think we can imagine that this would be nice, but it's very different than the DSC space, which is student controlled space. Could we just get to work on renovating the library, or could we talk about why the proposal was written in this way, and why you see this as requiring the Student Center to be moved.

CR: Proposal was written in that way to use buzzwords and make as attractive as possible, so as not to preclude any possibilities. It has been our intention from the start to engineer ways in which the opportunities could improve student life. But it turns out, I've learned, that is not the case.

Q: Could you commit that if the money is awarded that students want to be part of the process, but that it doesn't involve moving the DSC.

CR: If it happens, we will receive a request for a series of details. We'll have to find out ways to marry the possibilities.

We don't want to spend 1.2 million tax payer dollars in a way that is not really efficient--not on a library space that will sit empty. Has to speak to question of density, of usage. If not, we'll remain vulnerable.

Q: Are you or CUNY Central also gathering data on faculty office data? Is there any research being done - for instance, are the technological failures of the computers on the C level being taken into account (lack of lighting, broken chairs, broken computers, lack of density of computers) for the lack of use?

CR: I think Bob Campbell and Mike Byers are most responsive to reports of inoperable technology or furniture. This is the first I've heard of broken computers.

As for space--we have to answer to CUNY Central, and funding agencies, and

health & safety (FDNY, City Council, NY Dormitory Authority), ...

Q: I'd also like to raise again the importance of seeing the data you're referring to in terms of also centers. Program lounges, the computer lab in library basement also full (maybe not before 2 pm but many of us are teaching). Many of us have not found available computers when we look for them. Also, I was wondering if we have access to a blueprint of the building, so that we can see what space there is and who is using it.

CR: Earlier in the year, we began looking to what offices are being used by who. It takes a lot to get to the bottom of that data. I don't know that the data exists for public spaces.

Q: I heard you say you wanted to give offices to emeritus faculty. Maybe I misunderstood, but that seems much less efficient, when we can't even get into these DSC spaces.

CR: That describes our situation in our classrooms and the public spaces. I see your point. In some sense my job is balancing faculty and student needs. It is often represented to me that access to some shared space for retiring faculty for a limited period of time would enhance the quality of their lives, and so they could continue to contribute to the life of the program. Other universities make such provisions.

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Q: I wanted to say back to you some of the things I've learned about balancing faculty and student needs, learning about the limitations of the current process of planning, I also heard talk about responsibility, and responsible use of space.

I would urge you to consider ways that students could be more involved. I would like to hear a pledge to form some representative group of students who could voice their concerns, so that future

miscommunications won't happen.

It would seem that the current student representatives on your space committee aren't communicating, and that they must not have much of a role if you cannot tell me the name of the students on that committee.

CR: Of course, if fortunate enough that funding might become available, we would create a project committee, and of course student representation would be welcome.

MW calls the meeting to order at 7:02 p.m.

I. Approval of Agenda

Anthony Perri (AP) motions to approve the agenda. Sarah Jacobs (SJ) seconds. Passes unanimously.

II. Approval of Minutes of February 15th, 2013

AP motions. SJ seconds. It passes unanimously.

III. Executive Committee Reports

1. Co-Chair for Student Affairs (Eero Laine, ccsa@cunydsc.org)

EL reports that the only discussion to his knowledge that the DSC has had was to get a movable wall between 5409 and 5414. The estimation that we got was \$500,000, just to put the \$1.2 million number from the capital funding proposal in some context.

MESO is now in the process of reactivation. If you are interested, go sign up on the roster to become a member.

EL reminds representatives to become involved in chartered organizations, and found one if their interests are not represented.

EL reports that the nominations for elections have closed. The ballot will be out at the beginning of April.

EL announces that there is a meeting on Tuesday related to many of the things discussed earlier today. Rayya El Zein announces that Tuesday will be a convergence of department town halls (ten so far) are convening town halls at the same time, all on the 8th floor. It looks like for an hour, students will meet

within their department, and then they will meet. This is significantly different than other meetings on the 8th floor. REZ encourages students to tap into affinity networks within programs. An email went out to representatives last week. Connect with those that are already getting together, If your program is not already involved, consider convening a town hall. It'll be about the restructuring.

Valia Mitsou asks about student access to other spaces in the building, that students cannot directly reserve space, and asks EL to raise this question of open access of students to space, and at least direct access to the room reservations office. EL notes that VM has raised many of the frustrations. He notes that room reservations has doubled their staff.

EL notes that in the DSC rooms we're not competing with interest of rental revenue.

Jen Tang announces that she is getting together Psychology students for the Tuesday convergence.

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2. Co-Chair for Communications (Anne Donlon, ccc@cunydisc.org)
 AD reports that nominations for 2013-2014 elections have closed; there were over 300 people nominated, with 650 nominations for all positions. Nominees were emailed at the beginning of March. CCSA is compiling the ballot, and elections begin April 1st.

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AD reports that she sent the resolution affirming the Gilleece Student Center to Provost Chase Robinson.

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AD reports on meetings including the ad hoc Student Center Committee, Parental Leave Working Group, and Executive Committee meetings with Provost Chase Robinson, Chief Librarian Polly Thistlewaithe, Mike Bryers, Ray Ring, and Tom Traficante, on the proposed relocation, and with Student Affairs.

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3. Co-Chair for Business (Colin Ashley, ccb@cunydisc.org)
 CPA reports that movie ticket prices has increased to \$6.50. CPA announces that we now have Angelika tickets. [collective gasp.] For the pilot, there will be a limit of 5, only check or money order (no paypal), and they will be \$7.50

Student Services

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CPA reports that program representatives should have been informed of their Spring program allocation, and encourages reps to spend money.

CPA reports that Joe Heissan, FAC Coordinator, is making progress getting the DSC on the list of donations..

CPA reminds reps that one of the benefits of being a PSA is that you can hold funds in your own DSC reports.

CPA reports that the blood drive/ FDA protest was held February 21st. CPA describes the jar , got 25 new petitions signed. The off-campus blood drive had 46 participants. CPA reported they received feedback from a student that it was still discriminatory. The ad hoc committee will meet again to consider who should be responsible for organizing the blood drive. The NY Blood Center has reached out about a Summer Drive.

Ad hoc health issues committee met and discussed the question of the \$90,000 budget line. The Committee recommended that the DSC should keep that vote in the budget; the officer for Health and Wellness can collect information on satisfaction through a survey; Bob Hatcher, director of Wellness, to get information on the student demand and use of the Wellness Center.

CPA notes that the budget will be an item of new business.

4. USS Delegate (Christina Nadler, uss@cunydisc.org)
 CN reports that she had a response to her FOIL request. She went to the Central Office to see hundreds of printed emails but they told her they had no way of sending electronically. CN reports that she offered to pay for the copies, but the FOIL officer refused because it would take time to manually count the pages. He hasn't sent an invoice, but has agreed to make them available. The response was only emails.

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CN notes that there is a bylaw change proposed to create a USS Advisory Committee.

CN reports that she's also submitted a proposal to get USS a seat on Grad Council, because she is currently on the Executive Committee, but not on Grad Council.

CN reports that USS has not elected a Vice Chair for Community Colleges.

CN reports on progress on the audit.

CN reports that the USS listserv has not been active and website is not updated. There was a Pathways meeting and they passed something, but it's not clear what. CN speculates that

CN reports that the USS scholarship winners at the GC received their money, in contrast to previous years when sometimes winners did not receive the funds.

CN reports that USS created Academic Affairs, Legislative Affairs, Civic Affairs, and Student Voter Awareness committees.

Executive Committee

5. UFS Liaison (Stefanie A. Jones, ufs@cunydisc.org)

Steering Committee

SAJ reports that she's been working on space issues. UFS met last Tuesday, and Chancellor Goldstein was the guest. He noted that "consent agenda" they vote on the agenda and to approve every item on the agenda with the agenda. There's a search for head of school of public health and president of Medgar Evers. He noted that the Department of Homeland Security has been in touch with CUNY. He said he felt CUNY was lagging competitively because they didn't have masters, and not enough STEM masters programs. He noted that CUNY 2020 is up in the area, a funding initiative for community and senior colleges to collaborate on "economic development," to get students into workforce. The Kroll Report was read in executive session at the BoT. SAJ summarizes the report called for increased police presence and militarization of security. He stated that MOOCs were the future of education.

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SAJ notes that on Gender Neutral Bathrooms, she's heard from Mike Byers an update that while the first floor gender neutral bathroom will be accessible, the fifth floor may not be made accessible.

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VI. Old Business

1. Chartering of Organization: Internet Research Team

a. EL does a quorum call to see if we have a three-fifths of the body to conduct the business. EL notes this was presented in the December plenary. JT asks for a summary of the organization. EL refers reps to the statement of purpose, and explains that the criteria for chartering are interdisciplinarity, that it does not work against the DSC's mission, that it does not overlap with an existing organization. EL motions to charter the IRT; JT seconds. The motion passes unanimously.

2. Bylaws change to 1.4.c, 3.1.b, 3.3.b, 3.4.b, 3.5.b: change "one more than half" to a "majority"

. Amy Martin (AM) motions; AP seconds. The motion passes unanimously.

3. Bylaw change to 4.2.b: clarify Advocate Advisory board

. AM motions; Jennifer Chancellor seconds. The motion passes unanimously.

4. Bylaw change to 4.3.g: create a third OpenCUNY coordinator

. AP motions; SJ seconds. The motion passes unanimously.

VI. New Business

1. Ratification of New Members

- Anthony Betancourt, from Educational Psychology;
- Mark Gibson and Brian Stout, both from Mathematics;
- Natascia Boeri, from Sociology;

- **Amelia** Greene, from English;
- Nicholas DeAntonis, Middle Eastern Studies
- Balthazar Becker, at large; and
- Jennifer Chancellor, at large

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- a. SAJ motions to ratify. Rebecca Salois seconds. The motion passes unanimously.
2. Budget 2013-2014
 - . CPA presents the budget from the current year, and highlights the spring enrollment numbers. CPA had budgeted somewhat conservatively, so there will be a surplus.
 - a. CPA notes that he'd like to increase the budget line for movie ticket purchases, from which the DSC does not lose or make any money from the ticket sales.
 - b. AP motions to increase the movie ticket purchase from 12000 to 22000. Julie Viollaz seconds. The motion passes unanimously.
 - c. CPA notes corrections to the audit fee and the USS fee line, which is dependent on numbers of student.
 - d. Q: What is the medical exam line? CPA explains that the testing at the DSC pays 70% of the cost, and the student pays 30%. Q: If confidential and free testing is available elsewhere, why do they have to be available here. CPA that he will ask for data on the span of tests that are available. Discussion of the value of the availability of testing at the Wellness Center, or the possibility of partnering with outside resources.
 - e. CPA presents the 2013-2014, including the UFS stipend increase, and the third OpenCUNY coordinator. CPA took some money from Grants, which hadn't reached that amount the past two years, and the medical testing. CPA proposes lowering the Steering and Executive Discretionary. CPA proposes
 - f. reducing the funding to CLRN because they haven't been used at capacity, but would like that to be revisited in the future, if the demand increases.
 - g. CPA notes that the cost of the website overhaul is more costly than anticipated, and will present possibilities.
 - h. Q: What are the financial services? CPA explains that previous attempts to arrange tax services have been unsuccessful.
3. Bylaws addition under bylaw 3: Governance Task Force
 - . EL presents the bylaw 3.7 Governance Task Force. Q: Matthew Bissen asks to clarify the language of programs and department. Anick Boyd asks EL to explain the reason for creating the task force. EL explains that over years, students have experienced a range of things in program standing committees, being appointed rather than elected, not being able to vote, not being able to report to their constituents. EL explains that the task force will address the provost, the structure committee, and programs directly.
4. Bylaws addition under bylaw 3: USS Standing Committee
 - . EL presents the bylaw. EL notes that there is an ad hoc committee on USS, and this bylaw will codify it.
5. Bylaws change to 3.2.c, 3.2.e, 3.2.f
 - . EL presents the bylaws, which clarify the review processes for DSC Grants and increase the maximum amount of start-up grants.
6. Constitution change to III.3.4.c
 - . EL presents the change to the Constitution, making USS Delegate chair of the proposed USS Advisory Committee.
7. Constitution change to III.3.5.c and III.3.5.b
 - . EL presents the change to the Constitution, which isn't in compliance with USS bylaws, where the USS alternate must be elected.
8. Bylaw change 3.5.b
 - . EL presents the bylaw.

9. Open Letter on Program Standing Committees

a. Nicole Hanson presents the letter, which asks President Kelly, Provost Robinson, and Louise Lennihan to communicate in a letter to EOs and a community notice that programs must be in compliance with Graduate Council bylaws, and also to adhere to New York State Open Meeting Law. NH notes that student representation on program standing committees has been all over the place, with some programs not convening all program standing committees, students being told that all proceedings are confidential, student members being asked to leave meetings, etc. NH asks plenary to endorse the letter. AP motions to endorse the letter. AB seconds. The motion passes unanimously.

10. Resolution on the Library

a. Reethee Antony presents the resolution. RA notes that the CUNY software guidelines call for not more than two versions. RA motions to endorse the resolution, and send it to University Dean for Libraries and Information Resources Curtis Kendrick, Chief Operating Officer Allan Dobrin, and Chief Information Officer Brian Cohen. Tristan Husby seconds. The motion passes unanimously.

11. Resolution on Stipend Term Limits

a. NW presents the resolution to increase the stipend term limit of Steering representatives Grammar here is confusing. I suggest the following reordering: CN clarifies that someone can be elected to a position but not get a stipend; the proposal urges the Board of Trustees to change the rules so that stipend term limits equal election term limits. SAJ notes that this does not preclude a diversity of people on Steering, because elections allow the Plenary to elect new officers. Dominique Nisperos asks when this would be considered by the Board of Trustees. CN says that it might be the June meeting.

. AB motions. AP seconds. The motion passes unanimously.

VI. Steering Officer Reports

1. Officer for Student Life & Services (Dominique Nisperos, services@cunydisc.org)

DN reports that the committee met on the 15th. She notes that everyone is invited to submit ideas about student services, and attend the meetings. The committee set goals for the rest of the year.

The survey will roll out on Monday, and they hope. It will be open March 18th to April 18th, which DN will use to make recommendations and present in April.

Comfort Stations will be held at the same time as the survey to raise awareness.

2. Officer for Outreach (Nicole Hanson, outreach@cunydisc.org)

NH reports that the ad hoc committee on GC Fellowships met. The new chair is Amelia Greene. The committee is putting together a petition to summarize issues that students have with the new fellowships. The petition drafting meeting will be March 25th, 12pm in room 5409. There will be a live google doc editing.

NH shares a save the date for the International Student Town Hall on April 30th. Kate Dawson on Outreach is working to coordinate the event. NH invites input on what might be included.

NH announces that the off campus outreach event is April 2nd at Baruch College in room 13-254. NH reports that they are also planning a Queens College event, and invites input.

3. Officer for Health & Wellness (Monique Whitaker, health@cunydisc.org)

MW encourages representatives to share Health info fliers.

MW notes that the GC Wellness Festival is coming up April 15th, and invites input for Wellness Festival giveaways.

MW reminds representatives to attend the Monday afternoon coffee break 2-4pm in room 5495. She reminds reps that there are condoms, snacks, and a variety of coffee and tea.

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MW shares Health & Wellness posters, and highlights a post on the website that gives more information on the research behind the posters

MW reminds reps that Speech & Hearing gives free hearing tests, and highlights information on clinics on the website.

4. Officer for Governance & Membership (Ben Miller, membership@cunydisc.org)

MW presents Ben Miller's report.

Hello from the Conference on College Composition and Communication!

Plenary currently has 82 seats and 71 members in good standing; quorum is 42.
 Please join me in welcoming our newest members:

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Executive Committee

- Balthazar Becker, at large representative

Steering Committee

- Jennifer Chancellor, at large representative

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- Anthony Betancourt, from Educational Psychology;
- Mark Gibson and Brian Stout, both from Mathematics;
- Natascia Boeri, from Sociology;
- Amelia Greene, from English; and
- Nicholas DeAntonis, who is now a program rep from Middle Eastern Studies!

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We should know more by the start of next week about ongoing special elections to fill the remaining 11 open seats.

Student Services

Finally, the C&B committee had a very productive meeting last week, as you have seen from the New Business. If you have any questions -- or if you'd like to join C&B and take part in keeping our governance up to date -- please contact me at membership@cunydisc.org!

Student Tech Fee

5. Officer for Funding (Jennifer Tang, funding@cunydisc.org)

JT announces that the next deadline for grants is March 25th, and encourages representatives to submit applications.

6. Officer for Technology & Library (Kristin Moriah, library@cunydisc.org)

KM announces that there is a grant allocated for Student Run Software Training. She encourages reps to have people who might be interested in leading a student run workshop. The suggested hourly rate is \$100/hr.

KM announces that the DSC Library & Technology blog will be relaunched and updated.

KM announces that the Student Tech Fee budget has increased \$825,000 this year. And that most requests they were able to fulfill.

KM reports that paper may continue to be an issue. Faculty and IT have been pushing for a cap. KM notes that only a small percentage of students use more than 5000 pages. The responses to the student tech fee survey indicated they did not support a cap. No cap was agreed upon at Student Tech Fee. KM reports that the amount of paper used for printing is pretty close to the amount of printing that was done. Q: Initially there were glitches with the printing system. Has that been worked out? KM reports that as far as she knows it has been worked out, and she doesn't know how that affected the statistics.

VII. Announcements



Doctoral Students' Council

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AD announces EDLAB. SAJ announces that the UFS is an incredibly important decision making body. SAJ encourages people teaching on campuses to look into the election process, and UFS representation on campus.

VIII. Adjournment

JT motions to adjourn. Mark Gibson seconds. The motion passes unanimously
The meeting is adjourned at 9:10 p.m.

Plenary

Minutes submitted by Anne Donlon.

Executive Committee

Steering Committee

Constitution and Bylaws

Grants

Health Issues

Outreach

Student Services

Student Tech Fee