Plenary

Agenda

November 21, 2014

In Attendance: Ashna Ali, Colin Ashley, Hilarie Ashton, Aysenur Ataman, Robert Bell, Jonathan Ben-Benjamin, Kyla Bender-Baird, Anick Boyd, Drew Bucilla, Jennifer Chmielewski, Vivan Chou, Teresa Curmi, Jagadisa-devasri Dacus, Michael Dorsch, Kenneth Ezirim, Allison Faris, Drew Green, Amelia Greene, Sean Griffin, Richard Gustavson, Laurie Hurson, Emma Jacobs, Jessica Mahlbacher, Amy Martin, Melissa Marturano, Samantha Morgan, David Nagy, Dominique Nisperos, Turkan Ocal, Naomi Perley, Jen Prince, Aleksandra Rayska, Rebecca Salois, Cecilia Salvi, Liza Shapiro, Gwen Shaw, Hamad Sindhi, Gagandeep Singh, Claire Sommers, Lauren Spradlin, Elise Steenburgh, Jen Tang, Cihan Tekay, Charlotte Thurston, Stephanie Vella, Allan Zelener

Not in Attendance: Yuval Adams, Reethee Antony, Balthazar Becker, Marc Berman, Riccardo Ferraresso, Tonya Foster, Dimitrios Giannakoudakis, Kristen Hacket, Barbara Hubert, Brian Jones, Stefanie Jones, Kristen Leitterman, Christen Madsen, Zachary McGuirk, Erin McKinney-Prupis, Sumit Mukherjee, Nicole Neil, David Rosas Ortiz, Jennifer Ortiz, Alison Parks, Anthony Perri, Cosim Sayid, Chiashin Shih, Joana Siwiec, David Topel, Jet Vonk, Ruth (Rachel) Weintraub, Thomas Whitney

Cecilia Salvi calls the meeting to order at 6:15pm.

1. Approval of Agenda
	1. Dominique Nisperos (DN) motions to approve the agenda with emendations:
		1. Add Presentation of Bylaws Changes as New Business #5
		2. Add Resolution against the Elimination of Student Protections from the Board of Trustees Bylaws as New Business #6
	2. Hamad Sindhi (HS) seconds;
	3. Approved unanimously.
2. Approval of Minutes of October 24, 2014
	1. Ashna Ali (AA) motions to approve the minutes of October 24, 2014;
	2. Jen Prince (JP) seconds.
	3. Passes unanimously.
3. Executive Committee Reports
	1. Co-Chair for Student Affairs (Amy Martin, ccsa@cunydsc.org)

Amy Martin (AM) reports:

* + 1. 28 Chartered Organizations out of 47 have filed activity reports; 9 are active.
		2. Interested groups have been stating interest in starting Program Student Associations, so the Plenary should look forward to some more PSA presentations in the coming months;
		3. The Governance Task Force met on 11/12:
			1. The membership of this committee includes structure committee members, but we discussed the idea of adding Curriculum and Degree Requirements members. We currently have one rep from the committee, so we can hear what is happening around bulletin and curricular changes.
			2. Last year we conducted a survey of EOs and program reps to learn information about program governance, specifically if committees meet, if students are represented and can vote on them, if minutes are taken, and more. We are still in the midst of analyzing the data and deciding how to best create program report cards. We will be rolling out the results via various means over the coming months, so look out for that in the Advocate, on our site, and via our facebook and twitter accounts, in addition to the usual rep emails.
			3. The task force is continuing to investigate the potential application of OML at Grad Center Executive Committees. Currently OML only applies to the Grad Council committees, the College Association and the DSC. But since Ecs decide policy for the individual programs, they should be subject to OML. A former member of the GTF was in contact with a member of the Comm on open gov in a phone conversation during the late spring or summer. In that conversation, this committee member confirmed that as a policy-creating body Ecs should be subject, but we didn't get this in writing yet.
			4. The DSC is trying to organize a meeting or series of meetings on the subject of Roberts Rules with Polly Thistlethwaite, the Chief Librarian, who serves as secretary of Grad Council and parliamentarian. We hope that this will encourage student and faculty participation on various program and GC committees.
		4. The Executive Committee of Grad Council met on 11/19:
			1. A major concern has arisen about reps on Grad Council (both students and faculty) who are not elected, per the bylaws, but instead appointed or nominated. Patti Myatt, the secretary for all GC committees emailed EOs asking for confirmation that reps were nominated, and collecting current reps names. About 2/3rds have responded that indeed, they have elected reps (though there's no real way to verify), but at least they did update with the names of current reps.
			2. There is also interest in the adopting clickers to record votes in GC, which still works with paper ballots.
	1. Co-Chair for Communications

DN reports:

* + 1. All student emails went out after IT issues; the first email outlined DSC services and Affiliates;
		2. Some reps haven’t been getting emails; please let DN know;
		3. On 10/31, the Executive Committee (EC) met with Polly Thistlethwaite, Chief Librarian. We discussed quiet spaces in the library, including new signage for a laptop-free area on the 2nd floor and dissertation room signage. Tech checkout will move to the circulation desk. We inquired about longer loan periods, and Polly will follow up with the Council of Chief Librarians. The collaboration with the NYPL is going slower than expected, due to problems with their servers running background scripts, in violation of librarian ethics code. Polly wants to fill a faculty line with someone specializing in data analysis. The CUNY 2020 initiative money is being allocated through two committees, which have student reps, but students didn’t select them; collaborative working spaces were put on hold by Provost as part of the space committee. They are working on getting access to online databases Linda.com, Hathi Trust;
		4. On 11/7, the Co-Chairs met with Student Affairs and Scoot Voorhees. Some students with delays from ValuOptions have been able to get money back with interest. The Super in student housing was replaced. Sheryn Lerner is looking into bylaws changes to allow Steering Officers who serve part of a year to serve in addition to current limits. When we asked about student pushouts, they emphasized that students need to keep track of satisfactory progress reports;
		5. On 11/13, the Middlestates periodic review committee met. President Robinson gathered an advisory committee comprised of the heads of GSUC schools in advance of the upcoming Middlestates review;
		6. On 11/14, the Advocate advisory board met. The new site is up. They discussed a social media strategy and how to have a greater web presence, perhaps by hiring a web master;
		7. Also on 11/14, the EC met with IT. We saw a preview of the announcement that went out this Wed. about the email address changes. You should have received this already. We will follow up to make sure students are being informed properly. We told them that the email about the new password update system looked like phishing, but it’s not, and you will keep getting these reminders until you sign up for the password reset site;
		8. On 11/18, I met with the Social Media Correspondants. They are working to improve our web and social media presence; please follow us on Facebook and Twitter. They plan to hold a seminar on how to tweet like an academic in the Spring;
		9. On 11/20, the EC had lunch with President Robinson. He asked us about the BDS resolution and how we balance work and the DSC. Stephanie Vella (SV) asked about the Audiology program moving off of campus, but he said that wouldn’t be happening. He’s doing a listening tour of the bench science students on campuses, and there will be a meeting for students at the GC sometime soon. The Diversity Task Force will submit a report to him by the end of the semester, and he will consider their recommendations. We discussed the many ways we can think about diversity and opening up calls for faculty and students. He noted that the governor’s office seems to be holding up the PSC contract negotiations, but we pushed for parity at all levels (adjunct, fellowship). We discussed late pay penalties for campuses that don’t pay students on time, but he wants evidence that this is still happening in large numbers;
		10. On 11/21, the Executive Committee had lunch with Louise Lennihan. She reported that about 10 students per semester have or will use apply for parental leave this year. We wanted to be sure word is getting out, and she said she’d look into how this is being advertised. There is a new employee working with Anne Ellis. Magnet fellows now receive $27k, but we want to be sure that EOs and admissions know that Magnet is in addition to the quota of ECFs available. She wasn’t aware of student pushouts, and encouraged us to talk to Institutional Research about this, though she believes they don’t look at voluntary vs. involuntary attrition rates. Provost is heading up the CUNY 2020 initiative. We asked why student reps weren’t selected by students, but she said faculty, staff, and students on these committees were all appointed. She reported that the room reservation embargo in the spring due to planned construction has been lifted since construction has been pushed back. She noted that it sounds like the arrangement with the bench sciences won’t change, but they may smooth out some of the wrinkles in the system. A gender-neutral bathroom is coming soon, maybe to 5th floor, maybe the 1st floor. NYSHIP covers most transition meds, and they are working to get preferred names on class rosters, and possibly also ID cards
		11. On 11/21, the EC met with Sebastian Persico. We mentioned the rising cost of housing in Harlem. He said it was due to inflation, but we noted that students’ pay doesn’t go up. The proposed site of LIC housing hasn’t been bought yet ($19m) since they are waiting for the state to clear this as habitable land (due to Sandy). They will build this complex based on the feedback they received from East Harlem housing. There is low turnover in East Harlem, but he said he’d look into the level of current residents. Over the summer there were many printers without toner, and IT had said that it was a funding issue, but Persico said it wasn’t, and that we should contact him if it happens again.
		12. Also on 11/21, the Co-Chairs met with Student Affairs. You should have your new NYSHIP card, if not, you need to update your address with Scott Voorhees. We’re looking for two students to serve on a selection committee to choose Teaching Center Coordinator. Fitness classes continue to take in fewer fees from faculty and staff.

 Anick Boyd (AB): Since the reservations embargo is lifted, will we not be charged for space any more?

 AM: Please talk to me about this. You shouldn’t be charged for student-run events on weekdays.

 Richard Gustavson (RG): Is there signage on the first floor of the library for the quiet dissertation room?

 DN: It’s already up.

* 1. Co-Chair for Business

JP reports:

* + 1. remind students that we sell movie tickets; we have legal consultations, budget was reduced this year based on use, 45 minutes, 2 per semester or year (?), underutilized, sign up on the dsc site; program allocation spending, received two memos about how your program will handle check requests, if you ahve more than one rep, you need to send in a memo specifying who can submit check requests; our money isn’t tax levy money, so you can spend it on pretty much aything, including alcohol, honoraria, but you should be communicating with your program about what they students want, it is your responsibility to talk to the students in your program about how to spend it; money rolls over to spring, but not to next fall, up to 15% in gift cards at the end of the year; to check on how much you spent, look at your account history on the dsc site in your “request history”; make sure you fill out all of the parts of the form so that the request can be processed and you can receive your check; USS fees come from students all over CUNY, the fee went up recently, they allocated $50,000 for a retreat for about 50 students; they allocate $10k for audits, but they haven’t done an audit in a decade; GC students sent $12900; straw poll to craft a letter to the USS to earmark that money for doing the audit
		2. Budget: 4232 students this semester, but the budget is based on the fact that we usually lose students in the spring (4141); there were cuts proposed in this year’s budget; H&W comm cut to $1000, grants cut based on previous year’s spending, outreach cut in half, supplies, parties meetings budgets cut; the surplus we received last year (from a former travel and research grants) was $23k, we didn’t spend it all so it carried over; CCB can adjust budget lines 10% without a vote: grants, meetings and parties, advocate freelance writers, all bumped up a bit; we will vote next month on Outreach budget, back to what it has historically been, H&W back to what it was last year, we’ll also vote on the wellness center/nurse practitioner for the spring ($96k);

Amelia Greene (AG): As an at-large rep, can I spend money for my program?

JP: No, only program reps can submit check requests.

Liza Shapiro (LS): Can we just walk in to the office and ask to buy 10 movie tickets?

JP: Yes, the office hours are posted on the site.

Allan Zelener (AZ): Is it possible to donate program allocation to the PSA?

JP: No, your PSA account can hold money raised from outside sources.

RG: If the program has more than one rep, do you want verification of which rep(s) can submit check requests?

JP: Yes, email me and copy the other rep(s).

* 1. USS Delegate (Cecilia Salvi, uss@cunydsc.org)

CS reports:

* + 1. Board of Trustees:
			1. Next meeting: Public hearing, 11/24; Board, 12/1
				1. USS delegate will be speaking at public hearing
			2. Issue: Board updating its bylaws
				1. 15.3 “right to remain silent without assumption of guilt” is being stricken from students’ due process
				2. 15.4 CUNY college presidents can increase penalties on appeal at complainant’s request
			3. Working with USS
				1. Statement
				2. Resolution
			4. Working collectively to get word out about petition
				1. Robert Bell, USS alternate and I tabled
				2. Jen Tang, social media
				3. Dominique Nisperos, emailed representatives
				4. Sent template flyers out to people
				5. Posted flyers on all GC floors
				6. Flyers handed out to all reps at Plenary with information.
		2. USS Plenary
			1. Plenary will be held on 11/24
			2. Voting on Ethics and Audit committees
				1. I’m running for Ethics.
			3. Emailed Joseph Awadjie, Chair, about being on Scholarship and/or Legislative and Fiscal Affairs Committees three times; just got answer today: “We are finalizing the list of committees, and we will share with the Plenary this coming Sunday. Thank you for your expressed interests.”
			4. uss@cunydsc.org email has been dropped for the third time from listserv
				1. Problem with being updated
				2. Emailed Charmaine Worthy, USS Student Life/Activities; takes issue lightly- send letter
		3. USS Agenda for the Year
			1. #7 (new): increase involvement of GC students on BoT committees
				1. Passing around sign up sheet

LS: What prompted this change?

CS: The BoT is making these changes to follow federal regulations.

AM: The language was cut because it wouldn’t apply to the claimant, but it could have been moved to the section that describes the respondent’s warning that what they might say can be used against them.

JT: What are the procedures to get students on committees on the USS?

CS: This isn’t happening yet, I’m asking for student volunteers in case any openings happen

Sean Griffin (SG): Where does their money come from? How is it allocated/spent?

CS: These are student fees that are paid for by students, $1.44 each semester. A budget will be voted on in Dec., but they aren’t transparent about how the money is spent. Often money goes to friends of USS reps.

JT: Backstory, there used to be an unofficial USS site, and information was there about some of the spending.

CS: Their new site has some sparse minutes and information

AB: The DSC did sue them about this about 10 years ago; this is a long term issue.

* 1. UFS Liaison (Stephanie Vella, ufs@cunydsc.org)

Report submitted via email:

* + 1. On October 28, I attended the UFS Status of the Faculty Committee meeting in order to strategize about ways to get more graduate student worker representation on UFS.
		2. I am currently working to draft a bylaw change that would officially recognize the DSC Liaison to UFS as a voting member. The next committee meeting is in December. I plan to present a potential change there first and request feedback. I also plan to request a solid commitment from one of the committee members to sponsor the bylaw change at UFS at that time.
		3. I also attended the UFS Plenary on October 28. The guest speakers were Graduate Center President, Chase Robinson and SUNY UFS President, Peter Kneupfer. He spoke about the new GC Strategic plan and said that he planned to emphasize increased support for doctoral students and curricula changes that reflect the 21st century including finding ways to help students prepare for careers outside of the academy. He reiterated that the plan to move the bench sciences off-campus was currently tabled. He also stated, however, that the GC was “getting out of the business of granting professional degrees like audiology and physical therapy” and planning to move them completely off-campus. After following up on this comment with Chase at the EC lunch, he clarified that this was only a possibility and that there were no current plans in the works for such a move. He also mentioned that college was currently involved in a study of alumni placement. About 82% of alums have been contacted. The total and definite numbers of employment are not yet available, but about 1700 alum are currently in full-time faculty positions, 650 at CUNY.
		4. Peter Knuepfer, CUNY UFS President: Reported that SUNY UFS has recently passed resolutions in support of LGBT students in athletics, and in support of student health insurance.
		5. UFS Chair, Terrence Martell report: Said that there is unlikely to been any movement on reforming Pathways until CUNY central hires a new VP for Academic Affairs. The UFS is attempting to have a stronger relationship with USS and is planning to hold meetings with leadership after elections. He also praised the USS’s previous work on raising additional funds for scholarships. He seemed to be unaware of the many problems with how these funds are managed and distributed. He reported that he had attended parties at Chancellor Milliken’s fancy apartment so many times that he was “worried that the doorman knows him by name.”
		6. The meeting was adjourned without committee reports.
1. New Business
	1. Ratification of New Members:
		1. Kyla Bender-Baird (KBB) introduces the one new member, Gangandeep Singh from Chemistry. Jonathan Benjamin (JB) motions to ratify new member; AA seconds; passes unanimously.
	2. Approval of Bylaw changes:
		1. Rebecca Salois (RS) motions to approve all bylaws; Claire Sommers (CS) seconds; approved unanimously.
	3. Election of Student Rep to the College Association
		1. DN explains that last year we elected two student reps, but we need three students.
		2. RS nominates herself; DN motions to close nominations and election RS unanimously; David Nagy (DN2) seconds; passes unanimously.
	4. Resolution in Solidarity with the Students of Mexico
		1. DN explains that she did undergraduate research on disappearances of women in Mexico. The resolution was written with Hector Agredan Rivero, who also does work on the disappearance of people in Mexico City. DN motions to approve the resolution with emendation of a comma; AB seconds; discussion:

SG: Is there any update on the news about this situation?

DN: They will be doing DNA tests on found remains; it was written in a broad enough way that the current state of the investigation is not important to the wording.

Jessica Mulbacher (JM): It says “sons,” is it just men who went missing?

HS: Students in Mexico are protesting this, so I read this resolution as solidarity with those students.

JB: Can you explain the 7th paragraph?

DN: Violence in Mexico often is seen by Americans as part of the culture, when in fact the American people and government have historically affected the violent situations in Mexico.

JB: I think that you already state this in the 6th paragraph, and that it’s more powerful without the 7th.

DN: I want to specifically point out how their state and our state are connected.

Cihan Tekay (CT): I disagree with JB and think the 7th paragraph should stay to show a criticism of the connections with the American system.

JB: I think that most resolutions don’t need to include criticism of the U.S.

JM: This section helps to clarify that we as Americans are not looking down on them as a culture.

DN: I maintain that the paragraph is integral to the resolution; this is fact, true, it isn’t subject to debate that this treaty with America has had negative consequences for Mexican people; I don’t want this document to blame victims of violence for not escaping it when the system doesn’t allow them to.

LS: I sent this resolution to the students in my program, and students were applauding the resolution as is, and were glad it was on the agenda.

SG: I support the resolution, but I object to framing historical events as irrefutable facts; I don’t see why American exceptionalism needs to be part of this resolution.

2. JB motions to strike the 7th paragraph; Tayfun Pay seconds

DN maintains the importance of this statement; we benefit from exploitation around the world, and this is even closer to us as our geographical neighbors.

JB: I just don’t see how this specific disappearance has to do with us, and to represent all of CUNY, I think it should be omitted.

DN: We don’t represent all CUNY students.

HS: I fully support this resolution and the language; the resolution isn't just about these disappeared students, but what all students in Mexico are trying to achieve.

CT: I also think we should keep it; this is like saying I don’t know what the US has to do with the wars in Syria, Iran, Iraq. The U.S. has continued, vested interests in imperialism; statements of solidarity generally recognize our complicity in these locations.

DN: Even though the U.S. is only indirectly involved, it’s important to recognize; we as U.S. citizens benefit from the bad condition of the people of Mexico, and it would be dishonest to say we support them while ignoring that we are involved.

3. vote on removing the 7th paragraph

* + - * 1. BP: TP; Andrew Green
				2. abstain: joe hill, SG
				3. motion doesn’t carry

4. DN withdraws motion, and will re-present it at a later meeting.

* 1. Presentation of Bylaws and Constitution Changes
		1. KBB explains suggested bylaws changes. 4.2.b and 4.3.c would add language to allow for the removal of an affiliate board member: “If a member misses two consecutive meetings, they will be removed from the board
		2. KBB explains that the creation of V.2.4 adds language to allow affiliates to replace board members removed due to absence.

DN motions to move up “Resolution against the Elimination of Student Protections from the Board of Trustees Bylaws” due to reduced attendance.

There is a quorum count; we no longer have quorum.

CS notes that she was going to remove the item anyway since people left the room.

* 1. Resolution against the Elimination of Student Protections from the Board of Trustees Bylaws
		1. Resolution is withdrawn by CS.
1. Steering Officer Reports
	1. Officer for Technology & Library (Hamad Sindhi, library@cunydsc.org)

HS reports:

* + 1. Email changes: I created an FAQ sheet, not an official IT documentl; please share it with your students, and I will email all reps with a copy. Dec. 1-8, IT will send emails with new credentials. We have until Feb. 17 to send and receive emails from our current email accounts, and then email automatically forwards to the new inbox and you won’t be able to send from the old one. June 1, 2015 is when you will lose access to the old inbox; alumni will lose forwarding on Dec. 1, 2015; everyone else gets forwarding until 3 months after graduating.
		2. CUNY First: This still on schedule to come out by 2016 at the GC. I’m working on a resolution against this.
		3. Students on other campuses don’t use printers here and are capped on printing at their campuses, but still pay GC IT fees.
		4. The new password reset system may not be secure enough; everyone has the same picture choice and a 4 digit pin. There is concern that one image for all students isn’t secure enough, so we asked IT to add image choices.
		5. Student tech fee grants: there is a pool of money you can apply for if you’re interested in hosting a tech related workshop for students. Please contact Library@cunydsc.org if you’re interested.
		6. Monitors have been updated in some rooms, but they have extra PC monitors available for GC computers. Please let me know if you would like a second monitor on your office computer.
		7. Currently students can’t install software on GC computers, and IT is trying to get feedback on what kinds of software could be available when students need it. Please respond to the poll that will be sent out to reps in the coming weeks.
		8. We may work on passing another resolution on longer library lending periods.
		9. We’d like to make the MARLI card process easier.

Gwen Shaw (GS): NYPL said that you could have only MARLI or the GC sticker for borrowing from the research collection.

JB: I think you can get some software through remote computing.

HS: yes, but they aren’t on the GC computers, and there is more software that students are interested in.

* 1. Officer for Student Life & Services (Ashna Ali, services@cunydsc.org)

AA reports:

* + 1. I’v been talking to people about expanding student-oriented spaces at the GC. Perhaps a resolution would help get space for students to just “hang out,” which doesn’t happen here for lack of space.
		2. I’m working with Gwen Shaw to get a list of student discounts and services online; please continue to contribute to that list via email.
		3. Meditation workshops will be happening on Dec. 9th and 16th from 3-5pm; it’s free but they’re accepting donations.

JT: A couple years back, the DSC bought dish soap for the pantries, can we do that again?

AA: We’ll have this in two weeks.

* 1. Outreach

GS reports:

* + 1. On 11/3, I met with students at John Jay.
		2. If you’re interested in getting information from me about outreach events, please sign up on this list that I’m passing around.
		3. I’m working on social events off-campus, and if you’d like host one at the GC, let me know.
		4. On 11/17, I met with students about consolidating funding opportunities in a single document to help students see what others are applying for, what’s available by discipline, stage, qualifications, etc.
		5. I’m working with CS to broadcast and make public the information about USS.
		6. I’m helping share safer sex supplies on other campuses.
		7. I’m working on an Outreach presence on the website.
		8. The Outreach committee met today.
		9. I met with international students about the international students’ office. I will draft a survey of international student concerns, and then draft an international student FAQ and have a social event. I’m thinking of doing an international student listserv. Please let me know what you think about this.

JB: I would love to have an off-campus student event, but what would that be like?

GS: It could be what you want, a roundtable, beer and pretzels, please let me know what type of event you’re looking for.

* 1. Officer for Health & Wellness (Charlotte Thurston, health@cunydsc.org)

Charlotte Thurston reports:

* + 1. Responses from the annual Health and Wellness Survey:
			1. 120 responses, 92 completed; 14 international students; 24 Level I, 36 Level II, 42 Level III; 2 MA/MALS; 16 no answer; 3 others
			2. 32% strongly agree, 44% agree that they were satisfied with their experience with the Wellness Center
			3. 40% strongly agree, 35% agree that their concerns were addressed
			4. 23% said they had visited the nurse practitioner in the last year
			5. 17% said the Center was accessible, many noted that they are off-campus and can’t get to the GC until the evening, but most workshops happen during business hours
		2. Nurse Practitioner, Adrienne Bow, will be on medical leave starting in Dec. and going through Feb. Student Affairs is looking for a stopgap for that period. I met with her on 11/12. She tries to be culturally sensitive, wants students to know that this is not a first aid center, but she does do a variety of tests and exams. In a follow up, I requested that ice packs be given out when she isn’t there, but she seems hesitant to give first aid materials when she isn’t there to examine the student.
		3. Insurance events happened last week; information from these will be up on the website.
		4. Changes to NYSHIP: ACA compliance with some preventative care, but not all changes have been precisely determined yet. There will be a clarification online soon.
		5. I met with a student who had problems getting money from ValuOptions, but she was persistent and sent and resent receipts and strongly worded letters, until she finally received her money with interest.
		6. Safer sex initiative continues: discreet bags are available with just receptive condoms, or with a variety of condoms. Please come get them for your program lounge. If you’re off-campus, please let me and Gwen Shaw know so we can get some to you.
		7. Continue to send feedback via twitter to Restaurant Associates with #GCfoodback. I’m still pushing to have vegan items labeled on the weekly menu. I will post various twitter handles for tweeting about food.
	1. Officer for Governance & Membership (Kyla Bender-Baird, membership@cunydsc.org)

KBB notes that everything she had was presented in New Business.

* 1. Officer for Funding (Rebecca Salois, funding@cunydsc.org)
		1. There was a grants meeting on 11/4. We approved 6 grants. There is almost $14k left for the year, on track with last year.
		2. I held a grants workshop on 11/11 on how to write a good grant application. Request handouts via email if you know students applying for grants. I may hold another workshop in Feb.
		3. There are two more grants deadlines after today: Jan 16 & March 20.

SG: Are these grants different from program allocations?

RS: Yes, but we like to see programs having funding from other sources, including program allocations.

1. Announcements

JP: If you want a plant, you can take them from this room or the next room. These plants are collected by a facilities employee, not the DSC.

DS: If you can’t make a meeting, please designate a proxy. Alos, next month, we will be hosting our Winter Party.

1. Adjournment
	1. AB motions to adjourn; LS seconds; passes unanimously.

Minutes respectfully submitted by Amy Martin.