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Plenary **Minutes** April 12, 2019 4:30 PM

Attendance

Plenary

Executive Committee

Steering Committee

Constitution and Bylaws

Grants

Health & Wellness

Outreach

Student Services

Advocate Advisory Board

OpenCUNY Board

Governance Task Force

Present: Kutay Agardici, Kathryn Alessi, Yuliya Barycheuskaya, Kyla Bender-Baird, Jelena Begonja, Ekaterina Bezborodko, Shoumik Bhattacharya, Elena Chávez, Elizabeth Che, Merrit Corrigan, Sharanya Dutta, Shawn Fagan, Shun Feng, Huber Jaramillo Gil, Damaly Gonzalez, Felix Grezes, Katia Henrys, Kelsey Hom, Roderick Hurley, Fadi Kafeety (proxy: Walaa Ghussein), Raj Korpan, Divya Matta (proxy: Juan Carlos García Rivera), Lisa Millsaps), Marv Jean McNamara, David Monda, Jason Nielsen, William Novello, Teresa Ober, Kieran O'Reilly, Yasmine Ouchikh, Alison Parks, Ana Perry, Valicia Philbert, Lili Quiroa-Crowell, Saira Rafiee, Sabeena Ramnanan, Marlene Nava Ramos, Jules Salomone, Cecilia Salvi, Sami Sauma, Sherry Sayavongsa, Dellamol Sebastian, Janina Leonie Selzer, Liza Shapiro, Gwen Shaw, Francesca Silva, Hamad Sindhi, Anna Stenkamp (proxy: Marva Frederick), Iris Strangmann, Armando Tapia, Charlotte Thurston, Mara Valderrama (proxy: Cory Tamler), Steven Vallone, Yilin Wang, Alicen Weida, Tellisia Williams, Anaïs Wong, Zhuo Yin

Absent: Carlos Cuestas, Kristofer Eckelhoff, Shun Feng, Huber Jaramillo Gil, Katia Henrys, Kelsey Hom, Tenn Joe Lim, Mary Jean McNamara, Lisa Millsaps, Kieran O'Reilly, Sabeena USS Advisory Committee Ramnanan, Liza Shapiro, Francesca Silva, Iris Strangmann, Charlotte Thurston, Mara Valderrama

Alison Parks (Political Science) calls the meeting to order at 4:45 PM.

Approval of Agenda

Anais Wong (Political Science): Moved to amend the agenda with the addition of New Business item 4: "Resolution for the Formation of a Democratic Budget Committee at the Graduate Center, CUNY" and to revise new business item 2 to say, "Changes to 2018-2019 Budget" instead of "Allocation of Reserve Funds for Website Migration." Roderick Hurley (Psychology) Seconds.

There was no discussion.

AP (Political Science): Called the motion to a vote. The motion passed unanimously.

II. Approval of Minutes of November 16, 2018

Kathryn Alessi (MALS): Moved to approve David Monda (Political Science): Seconds

There was no discussion.



Jelena Begonja (MALS): There was a typo in my initials.

AP (Political Science): The motion is called to a vote. All voted in favor. The motion passed unanimously.

AP (Political Science): Called for a break at 5:22 PM for 10 minutes for food.

AP (Political Science): Called the meeting back to order at 5:32 PM.

III. Executive Committee Reports

1. Co-Chair for Student Affairs (Alison Parks)

DSC Elections:

• The DSC Elections for representatives for the 2019/2020 academic year are currently open and will remain open until 11:59 PM on May 1. Please vote and encourage your constituents to vote as well. If anyone has problems accessing the ballot you can tell them to contact me.

Chartered Organizations - Sign Rosters!!!

- Please sign Chartered Organization Rosters through DSC Works. There are currently about 8 groups active.
- Early Modern Interdisciplinary Group (EMIG) is seeking new leadership. If you or anyone you know is interested in the philosophy, theology, politics, rhetoric, law, science, sociology, theater, music, literature, and the visual arts of the early modern period and you're interested in becoming more involved in campus life at the GC consider reaching out and re-activating this group! You can contact me at cesa@cunydsc.org.

Office of Student Affairs

- The Office of Student Affairs may be coming into a new budget for hosting student activities. If you've got ideas about things that you'd like to see happen on campus please don't hesitate to reach out and let us know.
- Additionally, the co-chairs do meet with the Office of Student Affairs every month so if there are general concerns that you have or that you've noticed your constituents having, also don't hesitate to let us know.

Questions:

EB (EES): Is there a limit to the number of rosters we can sign?

AP (Pol Sci): No, you can sign as many rosters as you want.

ZY (Physics): For Physics, there is a new guy taking over the role of PSA. Does that mean that I have to transmit information to that person?

AP (Political Science): IN some programs there is a PSA, and sometimes PSA leadership forgets that they need to do that. Also, if you don't have a PSA and would like to start one, please contact me.

2. Co-Chair for Communications (Teresa Ober)

Recent Past Meetings

• Interim President Connolly (March 18): DSC EC



- Graduate Council Meeting (March 27): All agenda items were approved. There was concern raised around faculty attendance for these committees.
- GC Website Redesign (April 8): This was the final meeting to select a vendor for the website redesign.

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Upcoming Meetings

- Interim President Connolly (March 18): DSC EC will be meeting.
- Middle States Steering Committee Meeting (April 17)
- Office of Student Affairs (April 18, May 3): DSC Co-Chairs
- Graduate Center Budget Advisory Committee (April 29)
- Graduate Council Meeting (May 8)
- IT Staff (May 10): DSC Co-Chairs and Officer for Library and Technology will be meeting.
- Library Staff (May 17): DSC Co-Chairs and Officer for Library and Technology will be meeting.

Announcements/Reminders:

 We have a new Social Media Correspondent: Sharanya Dutta has just recently joined the team, along with Gwen Shaw. If you are interested in getting some help publicizing an initiative, event, etc. please consider submitting a request through the form here: http://cunydsc.org/social/submityourevent/.

Questions:

Zhuo Yin (Physics): What is the purpose of the Graduate Council Committees? And Graduate Council?

TO (Educational Psychology): The Graduate Council Committees are the committees of the GC-wide governing body. They consist of faculty and students and they deal with different aspects of the institution. I recently sent out emails soliciting nominations.

ZY (Physics): Do you know why the faculty don't show up?

TO (Educational Psychology): No. They just don't show up. One thing that impacts faculty presence is that open meeting laws require in person participation to have quorum.

Mounira Keghida (History): Are there any ramifications if you say you will participate and then you don't show up.

TO (Educational Psych): There was a faculty member who was encouraging EOs to encourage their faculty to show up but there aren't any real consequences.

3. Co-Chair for Business (Raj Korpan)

• Business Office no longer reimbursing tax portion of receipts - you must use tax exemption form, otherwise you will only be reimbursed for non-tax portion of receipt



- Grad Council IT Committee will be having an open community meeting on Monday, May 6 from 12pm-1pm (more info coming soon)
- DSC Website have finalized a new hosting provider pending approval of reserve funds, will move forward with migration soon
- Check requests program allocation, chartered org must be submitted by June 1st, grants by May 25th
- Honoraria payments must be paid directly to the speaker, all purchased items must be delivered to the GC
- Program allocations don't roll over to next semester. Please check program allocation tracking sheet for updates to spring allocations

Questions:

Please email ccb@cunydsc.org.

Kajal Patel (Psychology): Where do we find the tax exempt forms? TO (Educational Psychology): If you search at the bottom right corner for tax exempt form, it will show up.

TO (Educational Psychology): Before you place an order online, it's easier to just call the business and make sure it happens.

Valicia Philbert (Nursing): When is the last day to use the funds? AP (Political Science): June 1.

4. USS Delegate (Roderick Hurley)

USS Plenary

- USS Plenary meeting took place on Sunday, March 17, 2019, at Guttman Community College.
 - O CUNY Trustee Trustee Michael Arvanites addressed the meeting. He said that his focus is on capital projects and facilities and that the BOT was planning repairs and upgrades across CUNY. He said BMCC now has the largest solar panel array in the city, an elevator upgrade project will be launched soon, and they are now looking at establishing all-CUNY dorm.
 - o In his report USS Chair Haris Khan said that at the board of Trustees he was advocating for mandated student consultation on all facilities projects, and capital budget requests, all well as CUNY Bylaws changes to reform of the allocation of Student Tech Fees to outline the use of these fees, and a mandated equal number of students on committees. He also gave a statement on the State's final budget allocation for CUNY for fiscal year 2020 (included in meeting documents).
- A second USS Plenary meeting took place on Sunday, April 7, 2019, at Guttman Community College.
 - CUNY Campus Climate Working Group made a presentation, spoke about plans to create a new Vice Chancellor and Central Office of Diversity, Equity, and Inclusion toward:
 - Enhancing dialogue about campus climate issues across CUNY



- Increasing collaboration on campus climate activities across CUNY
- Increasing knowledge and use of response structures
- Amplifying the use and effectiveness of educational resources
- USS Chair Haris Khan made a statement about the tragic killing of Muslims in Christ Church and said that he would be pushing for an official inclusive BOT CUNY agenda that makes accommodation for prayer facilities, dietary needs, and religious holidays.
- Election for VC Part Time and Evening Student Affairs Hussein Abdul from Lehman College was elected.
- USS meeting documents can be viewed here.
- On Saturday, March 23rd USS led a protest march across the Brooklyn Bridge to raise awareness for the need for increased funding for CUNY.
- On Friday, March 29th USS held its 2nd Annual International Students Conference at BMCC.

Board of Trustees Meeting

- At the BOT Meeting on March 18th all items on the agenda were approved. USS Chair Haris Khan voted against the approval of items related to increased fees for students, and made a public statement.
- All BOT meeting documents and video archives can be found here.

Announcements

- March 17: USS March Plenary (Guttman Community College)
- April 15: BOT Committee Meetings
- April 29: BOT Public Hearing
- May 7: BOT Board Meeting
- Co-Sponsorships: Please contact me if you are organizing student events and would like to request additional funding from USS. I can help you prepare the online application for cosponsorship.
- May 2, 6:00 PM: CUNY's Got Talent Proshanky Auditorium at the Graduate Center. This is a CUNY wide talent contest with over \$5,000 in prize money.
- May 10, 9:00 AM-4:00 PM: USS Annual Building Bridges Conference, at Baruch College. The theme is *Advocacy in the Fast Lane*.

Questions:

EB (EES): I was wondering, at the USS meeting where you had the report from the BoT member in charge of facilities, if there was a discussion about when the CUNY-wide dormitory will be available? This might be part of the gentrification from around the world. Done in that spirit, it might really not benefit current students so much. However, I have seen other living spaces within CUNY for students whose living circumstances might warrant needing a place to live because the housing is interfering with their attendance. This could also just be an initiative to attract students who don't need housing, therefore shifting money out of the hands of NYC students. What is the timing on this? How are people going to be mobilizing?



RH: The focus was not really on seeking housing from current students. We really should move on this and let them know how we feel about this. Please send me an email so that we can mobilize.

David Monda (Political Science): I was curious about the date for the talent contest. Many of us have classes on Thursdays at 6:00 PM. What thinking went into it? What are the prizes? Is it just for the top one?

RH (Psych): Regarding the date, I didn't chose it. USS chose it based on the fact that many don't have classes on Fridays. The prizes are given to the top three in different amounts, then the other contestants get some as well.

Tellisia Williams (Psychology): Can you speak more about the new CUNY-wide office for diversity?

RH (Psych): There will be a new CUNY-wide office for diversity and inclusion WN (Political Science): What is the role of this new Vice Chancellor. Will they be dealing with money?

RH (Psych): No, they are dealing with diversity and inclusion at CUNY.

TW (Psych): I want to know if there are any regulations in terms of how finances can be awarded? What happens if the money is received but not used by the student

RH (Psych): Once the money is transferred, it is the responsibility of the college to make sure that the finances are spent accordingly. The onus is on the campus to make sure that the money is used for purposes it is intended for. The proper protocol would have to be followed for it to be used for any reason. It is advised that paperwork is submitted at least one month before the event is supposed to happen.

5. UFS Liaison (Anaïs Wong)

- At the UFS plenary on March 26, the body voted down charter revisions on the membership article (which would have clarified eligibility for part time faculty to be on UFS—as well as all instructional staff titles). This makes the fight for representation of student-instructors at UFS difficult right now. All other changes were approved without issues.
- UFS also adopted a resolution in support of "student decision-making with respect to student activity fees at the City University of New York."
- The next UFS plenary is on Tuesday, May 14.
- It's time to push for budget transparency and democratization again, which is why I am bringing a "Resolution for the Formation of a Democratic Budget Committee at the Graduate Center, CUNY" which we will be voting on later. I hope to bring a similar resolution to Graduate Council through the Structure Committee (meeting next Wednesday 4/17).
- The <u>Survey on Title IX and Sexual Misconduct at the Graduate Center, CUNY</u> will be closing on Monday (April 15), so that we can start computing answers.

Questions:

None.

AEP (Political Science) calls for a ten-minute break for food at 5:23 PM. AEP (Political Science) reconvenes the meeting at 5:33 PM



IV. Steering Officer Reports

1. Officer for Funding (Elizabeth Che)

- Grants Committee met on April 2, 2019 at 3pm in 5489.
- Grants Committee approved up to \$3,725 at this meeting and \$700 through the expedited review committee. The six proposals approved include:
 - o En un cuartito los dos (\$700)
 - o 2019 Booth Award Honoring Ishmael Houston-Jones (\$700)
 - o "Pioneers: First Women Filmmakers" Screening (\$300)
 - CUNY Early American Republic Seminar Fifth Annual Graduate Student Conference (\$625)
 - o New Theatre from Spain (\$700)
 - o Crossing Boundaries: Towards an Interdisciplinary Medieval Studies (\$700)
- The Grants Committee also voted to approve additional funding for the Nature, Ecology & Society Colloquium (\$169.77) because they were having difficulties obtaining reimbursements from the USS. USS did not inform them that they will only pay directly to the vendor until after the event.
- Overall, the Grants committee approved up to a total of \$20,257.15 as of today.
- There is still a start-up grant under review.

None.

2. Officer for Governance & Membership (Alison Parks)

Membership:

• Special election in Nursing -- new member Valicia Philbert (voting item).

Governance:

• Nothing new report.

Questions:

None.

3. Officer for Health & Wellness (Ana Perry)

Nothing to report.

Questions:

None.

4. Officer for Outreach (Shoumik Bhattacharya)

Outreach end of semester check-in event/party on Thursday, May 2nd 5:30-7:30 PM. Fliers will go out on all listservs.



Questions:

Contact outreach@cunydsc.org.

5. Officer for Student Life & Services (Elena Chávez)

- After two intense sessions, the mental health training was completed yesterday. It was a good experience for those who took part.
- There is an upcoming self-defense class from 6:15-7:45 PM on May 6th. This workshop will be facilitated by Irving Rodriguez. If you receive the flyer, please circulate to your fellow students. This is the second time it's been organized. There is a capacity for 20.
- The next event is the board game night on Thursday, May 16. If you're able to join, please come. If not, please help spread the word.
- The current members of the Student Life and Services Committee will not be having the same membership next year because each member will be going on to new and different things.

Questions:

ZY (Physics): How many hours does it take per week to be part of the Student Life and Services role?

EC (LAILAC): You have to be in the office for 3 hours, in addition to the other work that is done. It depends how organized and ambitious you are.

AP (Political Science): At the next May plenary-elect meeting, there will be elections to serve on Steering next year. If you're on the body next year, and would consider running for steering, please reach out to us and we can provide more precise details.

6. Officer for Technology & Library (Marlene Nava Ramos)

- The DSC executive committee scheduled two upcoming meetings with IT Services and the Library staff on Friday, April 10th and Friday, May 17th respectively.
- I have begun my transition preparations, which include documentation of efforts regarding the Library space, student needs, and small victories regarding IT Services. I will also be digitalizing paper survey responses and archiving all relevant material related to my position in order to assist the next Office for Library and Technology.

Questions:

Contact library@cunydsc.org.

V. New Business

1. Ratification of New Members (Voting)

JN (English): Moves to ratify Valicia Philbert as Program Representative from Nursing.

HS (Sociology): Seconds

The motion is called to a vote. It passes unanimously.



2. Changes to 2018-2019 Budget (Voting)

TO (Educational Psychology) presents the revisions to the 2018-2019 budget. The changes in the budget are due to the change in the enrollment at the GC in the spring semester, it is also to approve the use of reserve funds for the migration of the DSC's website off the GC server.

Bernadette Ojuwkw (SLHS): Motion to approve revised 2018-19 Budget JB (MALS): Seconds.

The motion is called to a vote. The motion passed unanimously.

3. Presentation of the 2019-2020 Proposed Budget

AP (Political Science): Presented the proposed budget for the 2019-2020 academic year. This is what is projected and what we are predicting for next year. The first thing to notice is that most of our funds come from student activity fees. We are predicting a total operating revenue that is about \$30,000 less than the budget that we've had this year. Largely the student governance fees are going down. We are not predicting carryover from this year. There is quite a bit being cut from the Health and Wellness Committee. We normally contribute about \$6000 to the Petrie Funds. That will also be cut. The discretionary for office supplies is also being cut. The student activities and chartered organizations budget is not getting changed. Program allocations cannot change. Stipends cannot change. Most items that are not prescribed in our bylaws are being cut.

Questions:

William Novello (Political Science): I know that we rely on student enrollment, but we know that enrollment is being dropped in recent years. We are concerned that this is part of a larger systemic problem.

AP (Political Science): The enrollment drops significantly between fall and spring because people graduate in the fall. As we enroll master students who graduate more frequently, these numbers will be more variable. We can check if this is the case.

KA (MALS): This is a projection for the next year. When would we know about the final numbers for the fall. Is that the day of classes? When can we find out a hard budget on the fall semester?

AP (Political Science): Just like the last item, we just approved the revised budget for last semester. Whenever we get a revised projection from the Office of Student Affairs. We can't know until they send us the full list which is about a few weeks after the drop/add period. MK (History): I have always wondered, how popular is movie ticket sales?

AP (Political Science): The reason that the movie tickets stay the same, we purchase the tickets at the cost and sell it back at cost, so we break even on them. We sold about \$5,000 in tickets, but we haven't had to buy any so it looks like it is \$5,000 in revenue. It is really just breaking even.

ZY (Physics): I am curious about the budgets that are not being cut. One is the Adjunct Project. The Adjunct Project - is that related to 7K?

AP (Political Science): The 7K initiative is mostly a PSC initiative. Most other things are getting cut. The chartered organizations are required to be a certain percentage in our budget. Grants have to be a certain percentage of our budget. The stipends for the coordinators of the affiliates and all of the steering officers are attached to GAB lines and therefore cannot change, unless the



contract changes, and those levels change. Everything from the Adjunct Project is getting cut, with the exception of their stipends. We must keep paying the editors the same. Everything else is getting cut, but the stipends.

ZY (Physics): The stipends must be GC students?

AP (Political Science): All those who receive stipends must be graduate students.

DM (Political Science): You mentioned the web hosting the transition? Is that separate of OpenCUNY?

AP (Political Science): OpenCUNY runs their own open server and domain. We were kicked off of the GC server. We had to move the DSC website from the GC server onto a new server. DM (Political Science): That is the web hosting?

AP (Political Science): No, the cost for OpenCUNY hosting is for the hosting of student websites.

ZY (Physics): The number that you get for 2018-19 budget, we can use as a projected budget. I heard there was another master's program in the next year?

AP (Political Science): Yes, this is a projected budget. It might be the case that the enrollment goes up. In that case, we may be able to vote for improved budget lines. If you have any questions for CCB, please email him.

DM (Political Science): Is there any way that we could get OpenCUNY and our own web hosting services merged onto the same server?

AP (Political Science): I don't know how web hosting works. I don't think that is an option. Because our website is so big, it would require more data and we will need to look into it.

TO (Educational Psychology): We will definitely look into it so that is a great suggestion.

DN (Sociology): We might need to remain separate because of licensing. I think it's because we want to keep OpenCUNY separate so that it is not subject to the oversight of CUNY in the way that a CUNY-affiliated site, like CUNY DSC's website might be.

AP (Political Science): If you do come up with any additional questions or concerns, you can email Raj Korpan at ccb@cunydsc.org before the next plenary.

4. Resolution for the Formation of a Democratic Budget Committee at the Graduate Center, CUNY (Voting)

AW (Political Science): Presents on the resolution. Budget transparency and democratization is a goal this year. The subject came up during the last Graduate Council Structure Committee meeting. I thought it would be a good idea to have our own resolution at the DSC. This is asking for a real, democratic, elected budget committee which could actually vote on the budget.

AW (Political Science): Moved to adopt the resolution DN (Sociology): Seconds.

Questions:

WN (Political Science): Could I recommend a friendly amendment at the end of the last paragraph, "finally may it be resolved..." so that it mentions that it should be equally composed of faculty and students. There should be some balance in this composition.

AP (Political Science): Do you accept the amendment, AW?

AW (Political Science): Not sure.



DN (Sociology): There is no such thing as a friendly amendment. You either make the motion or you don't.

AP (Political Science): Do you want to move?

WN (Political Science): Moves to emend the resolution.

HS (Sociology): Seconds the friendly amendment.

DM (Political Science): I think that "equally" is too vague. Either say "an equal number of..." is clearer.

EB (EES): I wonder if "equally composed" can be interpreted a bit vaguely. Perhaps "composed equally..." would be more appropriate. I like the suggest about composed of equal numbers is alright, too.

HS (Sociology): I think that because the intention is to consist of equal numbers of faculty is in the spirit of the friendly amendment, we should revise the amendment and accept that change.

WN (Political Science): Accepts the amendment.

AP (Political Science): There was no further discussion. The secondary motion is called to a vote. The motion was to adopt the change to the resolution.

AP (Political Science): Now turning back to the main motion, to pass this resolution with the change. Any further discussion?

EB (EES): In terms of voting, is this meant to be a binding vote? I am not sure when it states in the second to last paragraph, appropriate time to vote on the budget, if it is not advisory, what happens to the budget if they do not vote in favor of it?

AW (Political Science): That this is a binding vote, with actionable consequences, is implied.

DN (Sociology): It is binding for us, we are making a petition for them to do that, and to recognize the legitimacy of the committee in voting on the budget.

EB (EES): I don't quite understand what you mean by this. This resolution means that we support it, and we are asking the GC to change their policy. Is it asking that we change the structure of the GC governance so that they are bound to only adopting a budget that has been approved.

DN (Sociology): This would have to be worked out at the Graduate Council. They would have to figure out what this process would actually look like.

Travis ??? (English): It is bothering me that this is grammatically incorrect.

AP (Political Science): Grammatical changes are acceptable.

The motion passed unanimously. The resolution was adopted.

VI. Announcements

1. May 17 Plenary Meetings

The May 17th Plenary meeting for current/outgoing 2018-2019 DSC representatives will be held starting at 3:00 PM in room 5414.

The May 17th Plenary-elect meeting for incoming 2019-2020 DSC representatives will be held starting at 4:30 PM in room 5414. If you are currently serving as a representative, and will be serving in the academic year ahead, please plan to stay for both meetings.

2. Elections

Please be sure to submit your elections on or before May 1!



3. Trans-Atlantic Summer Workshop

Ten people from the GC are chosen. Ten people from a town in Germany are chosen. The program will operate in both campuses. This summer, the German students will come here for the week. For all traveling students, expenses are paid. If you have a research topic that incorporates at all "European New World ideas," you should consider taking part.

ZY (Physics): Did they specify the date?

MK (History): They meet from 10:00 AM-5:00 PM for one week. The following year, they don't have the date yet, but it should be about the same.

DM (Political Science): Is there a penalty if you apply but can't attend for the whole period? MK (History): If you can only participate one summer, it is still worth it. It is trans-Atlantic, but quite broad.

4. Budget Task Force

ZY (Physics): We had a meeting last Thursday with the Olan Task Force. I wrote a report and it was distributed this afternoon. It has several parts. We are hoping to request your feedback. In terms of part two, it shows the topics that we've covered on the task force

Topic 1: Healthcare (NYSHIP) for all students

Topic 2: Graduate Assistant allowed to work 5 + 1 +1 (if work is offered)

Topic 3: Tuition reimbursement for 6th and 7th years

Topic 4: Workload consistency for Science Fellows

Topic 5: Full and fair funding

Topic 6: Consistent Graduate Assistant workload, re number of sections and class sizes

Topic 7: 270 hours of Adjunct work, up from 240 (allows 2 3-credit courses in each semester, rather than current 1 & 2)

We actually made some progress at several campuses to report the actual workload of Science students.

VII. Adjournment

AP (Political Science): Moves to adjourn the meeting by unanimous consent at 6:33 PM. Seeing no objections, the meeting is adjourned.