

## Doctoral Students' Council Steering Committee

minutes of meeting held on 15 October 2004

**Chair:** Paul McBreen **pending approval**  
**Minutes:** Eric Doviak  
**Members present:** Paul McBreen, Stephanie Domenici-Carbonargi, Aleta Styers, Camille Tipton, Celia Braxton, Moira Egan, Tina Lee, David Hamilton Golland (non-voting) and Eric Doviak  
**Absent:** Tomoaki Imamichi

P. McBreen called the meeting called to order at 6:17 pm.

The agenda was approved.

Approval of the minutes of the September steering committee meeting was tabled until the Fri. 22 Oct. when they would be approved by the committee prior to the plenary.

### Old Business

**Report of the Co-Chair for Business:** Co-Chair A. Styers reported that it would be a tight budget year because receipts from the Student Activity fees were far less than expected, because subsidies for medical tests were already over budget and because the entire annual audit fee may come due in the fall semester. She suggested some cost-saving measures and expressed a desire to standardize procedures for approving check requests and entering the stages into a database.

**Health Services Committee:** E. Doviak reported that it would not be possible to enroll students in an association health plan in New York State and that the best service his health insurance subcommittee could provide students is to compile his research into a health insurance buying guide.

**Information Resources:** P. McBreen reported that there has been little oversight of money from students' technology fees and asked D. Hamilton Golland to inquire at USS about better scrutinizing technology fee monies at other CUNY campuses.

**Website:** C. Tipton asked the committee to recommend modifications to the DSC website and reported that she has not received much cooperation in her attempts to resolve the downtime issues.

(C. Braxton no longer in attendance).

**Physical Fitness Center at Baruch:** S. Domenici-Carbonargi reported that matriculated Graduate Center students can now take a letter from the registrar to Baruch's office of the gym director and gain access to their athletic facilities.

**Business Cards:** S. Domenici-Carbonargi reported that half of the business cards were typed up and submitted and the first batch should arrive before the next meeting of the plenary.

**Lockers:** A. Styers reported that DSC controls the lockers in its space and suggested that DSC set a policy to fairly allocate those lockers. She also reported that if necessary, DSC has the permission of M. Schoengood to open lockers. There was discussion about if and how the lockers should be redistributed.

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**Safety and Evacuation Procedures:** The question of whether DSC should be more vocal about the need to conduct evacuation drills. A motion to request that CUNY-GSUC security develop and publicize evacuation procedures was approved, 7-0.

**Composition of the Steering Committee:** A question recently arose as to whether the co-chairs are also members of the Steering Committee. S. Domenici-Carbonargi reported that S. Lerner researched the issue and found that the co-chairs are also members of the steering committee.

### **New Business**

**Graduate Council:** P. McBreen reported on efforts to raise awareness of Graduate Council. D. Hamilton Golland expressed interest in rewriting the USS delegate's duties as a member of the Graduate Council.

**Presidential Search Committee:** P. McBreen reported that the faculty members of the Presidential Search Committee would be appointed at the next meeting of the Graduate Council and stated that students should care which members were selected. A motion to elect S. Domenici-Carbonargi as student representative to the Presidential Search Committee was approved 7-0. A motion to elect A. Styers as student representative to the Presidential Search Committee was approved 7-0.

**Coffee Hour:** M. Egan reported that she is planning a Coffee Hour for 10 Nov.

**ATM:** M. Egan reported that Baruch has a free ATM on campus and expressed interest in obtaining one at the Graduate Center.

**Steering Committee Goals/Projects:** It was agreed that each member of the steering committee should submit a list of goals/projects for the year.

**DSC Logo:** A motion to pay Jen \$150 for her work on DSC's logo was approved 7-0.

**Adjunct Project Coordinator:** Interviews for the position of Adjunct Project Coordinator will be conducted on 29 October 2004 at 4 pm.

**Steering Committee Office Hours:** Resetting of each member's of the steering committee office hours will be conducted via email.

### **Announcements**

**USS Elections:** D. Hamilton Golland reported that two slates were nominated for leadership of USS and an election was held. The winners won 26-16.

**USS Scholarships:** P. McBreen and M. Egan won USS Scholarships.

The meeting was adjourned.