

CUNY Graduate Center
Doctoral Students' Council
Steering Committee Minutes

DRAFT

May 16, 2008

PRESENT: 2007-8 SC: Greg Donovan (GD), Rob Faunce (RF), Allyson Foster (AF), Adele Kudish (AK), Anton Masterovoy (AM), Denise Torres (DT), Brenda Vollman (BV)
2008-9 SC: Jill Belli (JB), GD, RF, AF, AM, Chris Sula (CS), DT, Julie Viollaz (JV), Tasha Youstin (TY)

ABSENT: 2007-8 SC: Alissa Ackerman, Nancy Medina, Danielle Wu
2008-9 SC: Christine Pinnock

Greg Donovan (GD), chairing. Anton Masterovoy (AM), minutes. Meeting called to order at 5:14pm.

I. Approval of Agenda

Rob Faunce (RF) motions to approve minutes, Brenda Vollman (BV) seconds the motion, which is passed by unanimous consent.

II. Approval of Old Minutes

BV motions to approve minutes, RF seconds the motion, which is approved by unanimous consent.

III. Old business

RF informed the group that the nurse practitioner will be available this June

IV. New Business

a. SC Duties and responsibilities

Denise Torres (DT) explains the duties of her current position, Co-chair for business. GD and RF explain other SC duties, including office hours, selling movie tickets, etc. BV points out that in addition to official duties the success of our work depends on working together.

b. Keys and Building Access

RF requested key and 24-hour access for all new members. Outgoing members should turn keys over to the security office.

c. Retreat and Team building

Our budget has \$1000 for orientation and team building activities.
We generally split two activities.

RF will email members with specific dates for the events which should take place in the 2nd or 3rd week of August.

d. Committees

Greg explains that new committees can be formed. Anyone can join a committee, but a SC member must be the chair. When meeting committees must advertise in advance. Email discussions can also be held.

Ad-hoc committee on information flow is to look at consistency of language of forms, making sure information is adequately made known to the student body.
Chris Sula (CS) will chair the Ad-hoc committee.

Other committee Chairs as elected:

Constitution and By-laws Committee: Ally Foster(AF)

Library Committee: AM

Health Issues Committee: DT and Jill Belli (JB)

Community Building Committee: Tasha Youstin (TY)

Scholarly Awards Committee: Discussion will continue

Cultural Affairs and Professional Development Award Committees: CS will chair both

V. Student Affairs Report

GD and RF report on what needs to be done and what the SC can expect in the new term.
RF needs old committee chairs to send him a short report on the annual activities of each committee.

GD needs photos and small biographies from each of the new SC members for the website

We will need to address the expansion of psychological counseling services, e-records for the Wellness Center, the issue of the Travel Funds, a possible new email system for GC, as well as creation of better DSC forms and moving them online.

On August agenda we will place the creation of a general, anonymous student survey asking students about a few key issues: satisfaction with psychological services, price of conferences, adequacy of travel funding, living expenses, etc.

VI. Communications Report

RF is writing a "meet the SC" report for the Advocate

VII. Business Report

DT reports that the College Association met and approved our budget.
SC members should promptly sign off on check request forms.

VIII. USS Report.

NONE

IX. Committee Reports

NONE

X. Announcements

NONE

XI. Adjournment

RF motions to adjourn, AF seconds the motion. Meeting adjourned at 6:21 PM