

## Steering Committee Minutes September 2, 2011

Present: Eero Laine (EL), Annie Dell'Aria (ADA), Jared Simard (JS), Christina Nadler (CN), Anne Donlon (AD), Colin Ashley (CA), Christen N. Serrano Madsen II (CM), Monique Whitaker (MW), Nicole Hanson (NH), Sarah Jordan (SJ)

Plenary

Executive Committee

Absent: Patricia Stapleton (PT)

**Steering Committee**

EL called the meeting to order at 6:08 P.M.

Constitution and Bylaws

Grants

### I. Approval of Agenda

Health Issues

EL added IV. d. List of Acceptable Media. AD added a name correction: Anne Donlon.

Media Board

ADA motioned to approve the agenda with the above emendations, MW seconded. Motion adopted unanimously.

Outreach

Student Services

### II. Approval of Minutes of May 20, 2011

Name corrections: Christen Madsen, Anne Donlon, Annie Dell'Aria, Patricia Stapleton, Manissa Maharawal. Further additions: "AD moves to approve"; space after "to \$1,620" under New Business; New Business C. a. CA appointed Officer for Funding, CM appointed Officer for Governance & Membership, MW appointed Officer for Health & Wellness, NH appointed Officer for Outreach, MM appointed Officer for Student Life & Services, PS appointed Officer for Technology & Library; space between OGM and Health reports.

CN motioned to approve the above emendations, CM seconded. Motion adopted. SJ abstained.

### III. Executive Committee Reports

#### 1. Co-Chair for Student Affairs (Eero Laine)

EL reported the DSC New Student Orientation Lunch went well. Thanks were expressed to Steering for all of their help and support. EL reported Chartered Organization rosters are up-to-date. EL reported on the Strategic Planning Council's upcoming September meeting.

2. Co-Chair for Communications (Jared Simard)

JS reported MM resigned as Officer for Student Life & Services. JS reported EC appointed SJ as interim Officer for Student Life & Services effective September 1, 2011 to September 23, 2011. JS reported EC meetings with Administrators will begin at the end of September. JS reported on the DSC website. JS reported on recent activities of DSC Affiliates and the recent emails from President Kelly and VP Campbell.

3. Co-Chair for Business (Annie Dell'Aria)

ADA reported that Locker Requests are going through despite error messages. ADA reported on Legal Consultations and new lawyers. ADA reported on DSC Affiliate Goals.

4. USS Delegate (Christina Nadler)

CN reported on her attendance at the Student Government Conference and her impressions of the conference. CN plans to attend USS Sunday Plenary meetings and take on more GC-wide causes such as WF/GTF fellowship allocation and 6/7 year tuition wavers.

5. UFS Liaison (Anne Donlon)

AD reported on the General Education and Transfer Agreement and UFS and PSC votes of no confidence that occurred over the summer. AD reported the next UFS meeting is September 20, 2011.

IV. New Business

a. AP Hiring Committee

EL reported Alyson Spurgas is leaving the AP at the end of September. EL reported Steering Committee has to convene a committee to hire a new Labor Relations Coordinator. EL reported on the membership of that committee: CCSA (Ex-Officio), 1 Steering member, 1 DSC Rep, 1 DSO student, and 1 appointee agreed upon by the senior employees of the AP.

JS nominated CN to serve as the Steering member. CN accepted. CN nominated Brooke Arnold, EL nominated Marcos Wasem, JS nominated Anick Boyd, NH nominated Julie Viollaz to serve as the DSO member. CA nominated Laurel Turbin, CA nominated Desi Fields, NH nominated Tony Perri and Erica Meltzer to serve as the DSC member.

ADA motioned to elect the above nominees as a preferential list based upon the number of votes received, CA seconded. Motion adopted unanimously.

Preferential List for DSC member: Tony Perri, Laurel Turbin, Erica Meltzer, Desi Fields

Preferential List for DSO member: Brooke Arnold, Anick Boyd, Marcos Wasem, Julie Viollaz

b. Steering Discretionary Fund

JS reported on the history of the DSC Archives and the digitization project begun 2 years ago. ADA reported on the past funding of the digitization project.

MW motioned to approve \$1,500 from Steering Discretionary Fund to complete the digitization of DSC Archives, CN seconded. Motion adopted unanimously.

c. Room Reservations Guidelines

ADA reported on the unofficial guidelines.

MW motioned for Steering Committee to adopt the following wording as their Unofficial Guidelines for Room Reservations, NH seconded. Motion adopted unanimously.

1. One advance planned event (no more than two consecutive days and one room, excluding room 5489) per program or chartered organization per year in advance of 8 weeks but not beyond the current fiscal year (July-June) under the purview of program rep and chartered organization co-chairs. Room assignment subject to DSC discretion. Exemption needs to be explicitly stated in the comments in bold or all caps. If event is canceled within 10 weeks of the event, your exemption counts as being used.
2. In the event of two or more conflicting room requests (that are not making use of the exception) reserved prior to the 8 week mark, the DSC will decide by chance lottery in the presence of another steering committee member.
3. Reminding orgs and programs the other means of reserving rooms and also to check calendar.

d. List of Acceptable Media

EL reported on Bylaw 1.4b. JS noted that to his knowledge the list has not changed in three years. CN motioned to re-approve the current list of acceptable media, JS seconded. Motion adopted unanimously.

V. Steering Officer Reports

a. Officer for Funding (Colin Ashley)

CA reported he emailed his committee to set-up their first meeting. CA reported his goals for the semester were to work with FAC regarding grants and funding opportunities, to create a publicity kit for DSC grants, and to work on 6/7 year tuition remission.

b. Officer for Governance & Membership (Christen N. Serrano Madsen II)

CM submitted a report on current membership. CM reported his goal for the semester was to continue working on increasing program representation and will coordinate with the Officer for Outreach to achieve that goal. CM reported the tentative date for the first Constitution & Bylaws Committee meeting is September 12, 2011.

c. Officer for Health & Wellness (Monique Whitaker)

MW submitted a report on past and planned projects. MW reported that the Wellness Center will be having a Sleep Disorder specialist visit the GC campus next month.

d. Officer for Outreach (Nicole Hanson)

NH reported she is scheduling the first meeting of the Outreach Committee. NH reported that she plans to focus on Brooklyn and College of Staten Island as possible locations for Outreach event this year, because they were not represented last year. NH reported on a possible boot-camp the week prior to the September 23<sup>rd</sup> Plenary.

e. Officer for Student Life & Services (Sarah Jordan)(Interim)

SJ reported she has heard there are no ovens in the new GC student housing. Steering welcomed SJ!

f. Officer for Technology & Library (Patricia Stapleton)

EL reported PS submitted a report in absentia. EC will be meeting with VP Campbell on September 29<sup>th</sup>, 2011.

VI. Announcements

JS reported a first-of-its-kind all-student blast email introducing the DSC to this year's new students and continuing students is in the works.

VII. Adjournment

CN motioned to adjourn, MW seconded. Motion adopted unanimously.

Meeting Adjourned at 9:01 P.M.

Submitted by Jared Simard, DSC Co-Chair for Communications