

**Steering
MINUTES
October 9th, 2015**

Present: Kyla Bender-Baird, Teddy Maghrak, Amy Martin, Jennifer Prince, Jeremy Randall, Saiful Saleem, Cecilia Salvi, Liza Shapiro, Hamad Sindhi, Charlotte Thurston

Plenary

Absent: Carlos Camacho

Executive Committee

Steering Committee

Amy Martin calls the meeting to order at 6:17pm.

Constitution and Bylaws

I. Approval of the agenda

Grants

a. AM motions to approve agenda with emendations to add items under new business (8) Student alternates to library committee, and (3c) 9th Annual Subway Summit

Health & Wellness

b. KBB seconds.
c. Motion passes.

Outreach

II. Approval of the Minutes of September 4, 2015

Student Services

a. CS motions to approve the minutes.
b. LS seconds.
c. Motion passes.

USS Advisory Committee

III. Executive Committee Repots

Advocate Advisory Board

1. Co-Chair for Student Affairs, Amy Martin (AM)

OpenCUNY Board

- a) Room reservations: AM reports that students can now begin using the Non-DSC Room Request form on the website. AM has added these requests to the home page for CCSA, so they will pop up like DSC room reservations. AM requested that the AWM folks try to fix the setting that should send AM an email when this form is filled out, since she will then have to forward an email to Room Reservations, but that is not a large priority, for sure.
- b) Chartered Orgs: AM also fixed the pull-down menu for Chartered Org rosters that is available to leaders, so now it includes recently added orgs. This menu needs to be manually populated in order to be user friendly, so AM added instructions on how to do this to her in-progress CCSA Handbook; AM reports that we have 49 chartered orgs, currently 1 has active status, with an additional 16 activity reports submitted for the Spring 2015 semester; AM reports that the GC-ISO has requested additional funds, based on DSC incentives in the Bylaws, and has qualified for \$159 in addition to their Fall \$300 allocation, assuming they get active status.

Governance Task Force

- c) Governance Task Force: The GTF selected Cecilia Salvi and Sean Kennedy as the co-chairs for this year; AM reports that we have suggested to the students on the Structure Committee to push for updated governance from Criminal Justice and Math; GTF decided not to continue the FERPA discussion within the Structure

Committee, but instead to research the issue within the DSC and make plans to fight for enforcement of the law in a way that allows students the right to participate fully in shared governance and advocate for students; AM will also be communicating to the appropriate administrators that the Criminal Justice EO has been blocking students from participating on the Admissions committee, and push for a resolution to that problem.

2. Co-Chair for Communications, Hamad Sindhi (HS)

a) Upcoming meetings with admins:

CC's will meet with Student Affairs on Oct 21;

CC's and OHW will meet with Bob Hatcher, the director of the Wellness Center on Oct 23;

CC's and OLT will meet with IT staff on Oct 23;

CC's and the Childcare Rep will meet with the director of the Child Development and Learning Center on Oct 28 (still confirming);

CC's and OLT will meet with Polly Thistlewaite and the Library staff on Nov 6;

CC's scheduling meetings with: Herman Bennett (EOD), and Mike Byers (Facilities)

b) Past meetings with admins:

a. The EC met with President Chase Robinson on Sep 24:

discussed space issues: he recommended that we follow-up with Louise about prayer & meditation space, she has power over that; also recommended that we continue to talk to her about more and more accessible gender-neutral bathrooms, but according to Chase it's in a plan that hasn't been implemented yet, so hold your hats! He also informed us that construction for the 9th floor has passed CUNY Central, but being held up by finding a project manager, and that this may disrupt space everywhere in the building; also discussed the budget shortfall; "it's a crisis of public higher education", said Chase, but wouldn't use the word 'crisis' to describe it for the GC; informed us that CUNY still has better tuition rates than a lot of other public universities; he said that budget cuts will not touch the core academic affairs but most spending will be cut from non-academic services; the EC brought up tuition remission, and he implied a choice between advocating for tuition remission past the 5-year limit or increasing packages and re-distributing funding to smaller programs that don't have as much money; he talked about increasing Masters' students, or increasing tuition for out-of-state students as a part of CUNY's option for raising revenue; he said that the development office could use help, and we reminded him about AFC and our commitment to students and alum already; when asked about salary raised for admins, he informed us that admins have had a salary freeze as long as faculty have had a salary freeze; discussed instituting a Disability Services Office; he said that he is behind this; he is sad that the GC is behind on this; his proposal, as a first step, is to find out if it may be useful to look into sharing this with other CUNY campuses, but still with more resources; he will personally coordinate with CUNY Central about this

b. The EC also met with Provost Lennihan on Oct 8:

discussed space issues; for gender-neutral bathrooms, she recommend that we follow-up with Mike Buyers; she also said that the money is available for 1st floor bathrooms, but no one is following up on plans to implement this; for prayer space, she is very supportive of finding space for this and said she will follow-up with people on her end, but also recommended that we follow-up with Polly about possibility of finding space in the Library, also recommended that we follow-up with Ray Ring about availability of space outside of the library, also recommended we

talk to Vin Deluca at the Registrar's office about this; we followed up on DSC representation on the CUNY 2020 committee that is planning to reconfigure the Library's space, she informed us that meetings have been stalled and that HS and SV are still the DSC reps for it; (HS contact Micki Kaufmann and Erin Glass to investigate); discussed funding issues; brought up issue with the Dean K. Harrison awards, and how it seemed like they were yanked away from students who most needed them, she explained that previously (years ago) when Engineering left the building, they left a bunch of GTFs in their wake, and that was reshuffled into the EOD office which expanded funding under Dean K. Harrison, however, when the GC decided to fund everyone in 2013, that money was re-allocated to regular GTFs as that number went up, leaving students who were expecting these awards with not much; however since then, the dissertation awards have expanded but they are tenuous; she also reported that the Magnet Fellowships are expanding in terms of \$\$ (maybe to 18 scholarships); we asked about funding for undocumented students, which she explained is nonexistent because state law says that we cannot fund tax-levy \$\$s to undocumented students, Provost thought it was atrocious that we don't specify what is or is not available to undocumented students (as well as that we can't fund them), and will look to fix this on the websites that talk about funding; we asked about clarity on which money could be applied for by undocumented students and which not - she clarified that if its soft money than it can but not if its tax-levy money; CC's will follow-up with Herman Bennet from EOD on this issue as well; EC brought up tuition remission beyond 5 years, she suggested we talk to the Chancellor's office, as that is the office that initially instituted this, but the new Chancellor has denied this request in the past, she recommended that we specifically bring this up with University Provost & EVC Vita Rabinowitz, who may be more amenable to it, and we use our position as educators to make our case; EC also brought up the importance of having a central webpage that lists all fellowships, she is very much in favor of doing this, she informed us that there is an Academic Commons page on this, but not well-maintained, we suggested maintaining it; Priorities for next 9 months for her: because she is leaving the position in the next 9 months, she mentioned that if there are little things that students need done (eg. lounges, space, etc.), students should ask and she will pressure the appropriate dept; DSC stressed prayer space, web-page for fellowships, clarification of funding policies for undocumented students as priorities.

- c) Discussion: KBB notes that librarians are also getting requests for prayer space; AM corrects that EOD is OEODP; TM asks to bring up questions for Student Affairs re conference grants: can students with WIUs get grants? Can students hand-in applications for colleagues?

3. Co-Chair for Business, Jen Prince (JP)

- a) Housekeeping:
 - a. JP reminds to get tax exempt form if you are making a big purchase for the party.
 - b. JP notes that we should be tabling for the party. We have a *tiny* budget for a bag of candy for that.
 - c. JP notes that we should monitor how the wine and liquor gets out to the partygoers.
- b) Ad Hoc affiliate review committee will be meeting next week. JP hopes that this will be our last meeting as a committee.

- c) JP reports on the cost of banking with TD Bank, business office told JP that as of July we need to start paying for our banking fees amounting to ~\$1000; banking is going to cost all fund-managers, JP will write a letter to business office to get them to cover this fee and switch to bank with no fees
 - d) JP reports that shredding services are no more; reminds that the DSC has small power shredder.
 - e) Budget woes – This will come up in new business
 - f) JP continues work on the website
 - a. Reports that we are updating the taxonomy to reflect changes in programs (specifically Psych)
 - b. Reports that our site is running the most updated version of WordPress, but some tweaks need to be made.
 - c. Website team's thoughts on server speed
 - g) Work to do
 - a. JP will email Finney Joshua about STF funding for student-led workshops
 - b. JP will email Phyllis Schultz and Les Gribbens about making sure our website reflects what funding is (or, more accurately, is not) available for undocumented immigrants, students under DACA policy
 - c. JP will email Rachel Sponzo about making sure that any fellowship/grants offerings from soft money are labeled as such so that students who are undocumented know they are eligible
4. University Student Senate Delegate, Cecilia Salvi (CS)
- a) BoT Standing: 11/2; Public 11/16; BoT 11/23
 - i. AMENDMENTS TO BYLAWS OF THE BOARD OF TRUSTEES – ARTICLE XV: Resolution unanimously adopted.
 - ii. HUNTER COLLEGE SCHOOL OF EDUCATION – ACADEMIC EXCELLENCE FEE FOR GRADUATE PROGRAMS: Resolution unanimously adopted.
 - iii. GRADUATE SCHOOL OF JOURNALISM – PROPOSED FEE CHANGES: Resolution unanimously adopted.
 - iv. USS Alternate Rachel Chapman spoke out on 9/21 against the “alarming trend in fee increases”
 - b) USS:
 - i. CS attended a thank you dinner for USS and BoT members at Milliken's home on 9/30
 - i. Gave him letter from Jen Tang re: Disabilities Office, on DSC letterhead; no response
 - ii. Networked with BoT members, new Journalism School USS rep and UFS delegate to the USS; Adjunct Resolution well received
 - ii. Plenary on 9/25
 - i. Continual structural problems: no reports, no minutes; some improvements: USS officer emails, minutes sent out after a few days
 - ii. Passed Resolution in Support of Adjuncts with one abstention, lots of support from USS delegates
 - iii. Found out chair is running again, so change in strategy: instead of a letter (see last month's report) will ask for monthly update meetings with Chair, relevant VCs and Executive Director
 - iv. Passed two resolutions to make budget amendments, CS voted in favor
 - iii. Sent in funding request on 10/3, still waiting on response

- i. DSC: \$2500, Math \$800, Anthro \$500; will submit two more for Music and Soc in 2016, since those are future events
 - ii. Requested that application for funding be put up; SUCCESS!; accepting until October 23; form is much clearer, but sent out through USS listserv, not on website.
 - iii. Being very careful to follow all regulations; above board
 - iv. Tuition Freeze Resolution
 - i. Request from VC Legislative Affairs Almonte that we pass that in DSC; asked CCC to put it on October Plenary agenda
 - c) Article for Advocate
 - i. "Reforms to Sexual Harassment Policies" with Liza Shapiro
 - ii. Hoping to work with Charlotte Thurston and LS to share info more broadly
 - iii. IT request from Officer for Library and Technology regarding extent of FOIA with personal emails
 - d) Executive Committee of Graduate Council
 - i. We made all the fixes to the list of reps to GC from DSC, including saying that CS am not a voting member. We should continue pushing for USS to become voting, please.
 - ii. In new business, CS brought up Patti continuing to inform us on what programs haven't gotten back to her. She said she will send the most updated list Wed. But yes, it will be an ongoing project.
 - iii. In new business, CS mentioned "that we have informed reps at Plenary that DSC program reps are de facto alternates as part of this ongoing effort to improve attendance:". Burke said "thank you" and that "gives us structural continuity".
 - e) Discussion: LS asks if we were to encourage the students to be aware of the USS, how do USS delegates contact their respective student bodies? CS answers that all USS delegates are presidents and vice presidents of their respective student bodies, also info on USS webpage
- 5. University Faculty Senate Liaison, Liza Shapiro (LS)
 - a) Reports on the 9/29 UFS Plenary:
 - i. Vice Chancellor and Chief Information Officer Brian Cohen:
 - 1. CUNY is increasing bandwidth across its campuses in the outer boroughs to support inter-CUNY communication (currently Manhattan and Bronx campuses are joined by fiber but other campuses are not). Bandwidth should be up by June 2016.
 - 2. Virtual labs are being worked on to allow faculty and students to access lab programs from home
 - 3. CUNY is also extending the Office 365 perks to faculty members (5 downloads across devices, cloud, etc).
 - 4. Senators asked about why we use BB, Cohen said that BB was a faculty chosen platform but is happy to hear out other requests.
 - ii. Vice Chancellor for Budget Matt Sapienza
 - 1. Budgets for CC's not reduced
 - 2. 78 mill. available (61 from tuition). As per Albany CUNY and SUNY have to cover gap between tuition and TAP (about 49mill.)
 - 3. A UFS Senator brought up question about TAP assistance to financially struggling MA students in Education who have to buy their own supplies and do not have time to supplement their income due to their

- observation/training. Matt said no TAP is offered for graduate students and "maybe someday".
4. Emphasized support for tuition increase over and over. Claimed that reserve funds from the tuition increase is what will be covering the cost of collective bargaining in case of a contract since Albany is not allocating money for collective bargaining.
 5. Faculty members voiced concerns about how taxing tuition increases would be for CUNY students, but mostly the room seemed to nod along.
 6. Hugo Fernandez (on the UFS EC) encouraged UFS members to contact USS representatives (handed out sheets with USS members' contact information) especially because the USS supports a tuition freeze, rather than increase. Hugo also said that his experience at the USS meeting showed that students stand in strong support of adjunct faculty and support adjunct pay raises (didn't go further or discuss resolution).
- iii. Legal Council Jay Weiser
1. Suggested that it would be difficult to support allegations of sexual harassment/violence through the application of "affirmative consent" to cases. "The only way you can really prove this is if you make a pornographic film."
 2. The chair then said that instead of inserting affirmative consent into the bylaws, CUNY should just outlaw sex all together. Not funny, but people laughed.
- iv. The Libraries/IT committee proposed a resolution for Faculty IP Rights for Hybrid/Online courses: resolution passed with emendation.

III. New Business

1. 2015-16 Budget Changes

- a) JP presents changes to the budget, due to new lower student enrollment numbers; expected average is 4,028 students, and therefore cut \$7,000 from the budget.
- b) Budget on the following items was cut: Medical test payments were cut by 50%, based on usage last year; supplies; leadership development; meetings (mostly EC and Steering); parties; publicity by 50%.
- c) JP explained that we have a reserve fund.
- d) JP noted that one budget line was increased: website development, as we spent most of the allocation on updating the platforms (WordPress and Drupal), we also need another \$1000 for OpenCUNY servers
- e) JP noted that the Affiliate budgets have not been cut yet, and that we can also reallocate from Steering discretionary
- f) Discussion: AM suggested better way to present these changes at Plenary; CS asked to clarify the reserve fund, JP noted that we can borrow from the reserve fund to allocate more money for website development, but would need to replenish the fund within a short timeframe; TM asks to clarify money made through sale of movie tickets, JP notes that we make no net profit from this as we sell what we buy; AM suggested that it may be helpful to reduce website costs by hiring a student instead of an outside contractor; JP noted that we've talked with Avenue Web Media (AWM) to make the website less customized (and thus easier to update), which will reduce costs in the future; LS suggested cutting one party, JP noted that this has been a contentious issue in the past, but can explore more; CS suggested thinking about cutting the Wellness Center budget, JP noted that we are looking into this, AM noted

that the number of uninsured students has been falling due to NYSHIP and Obamacare, but may not be able to do this next semester, but will be a long-term strategy, CT asked if we have usage data from the Wellness Center about who is using the services; JP notes that we need to look for \$6,100 more still in the budget; JP noted that the DSC does not technically hire the RN, and by taking away that funding we would be saying that the school should cover that cost rather than the DSC, but not sure what the process is of taking that money away, KBB notes that need to take account of students who don't come in funded when we decide about defunding the Wellness Center, CT adds that adjuncting is precarious and not a reliable source of health insurance; SS asks JP to clarify what the gifts/contributions line is, JP responds that various organizations decide to donate to DSC, like the Restaurant Associates who have given \$2000 in the past, SS follows-up with question about asking alum for donations; AM notes that the AFC's focus has been on generating funds for students in programs, not the DSC, also notes that DSC did a survey 5 years ago with targeted questions about who is using the RN, and can share that data with CT; some discussion followed about getting donations/grants from USS; CT noted that as per an email from Sharon Lerner, 85% of students had health insurance in 2013; AM asked JP what she could do to cover a potential shortfall, JP replied that she could reallocate from Affiliates, use some of the reserve funds, and reallocate from Steering discretionary.

AM calls for a recess at 8:07pm

Meeting re-starts at 8:18pm

2. De-chartering of Chartered Orgs:

- a) AM reports that she hasn't heard from either of the orgs we'll be voting to de-charter during New Business. They will be notified and have an additional 30 days to maintain their charters once they have been notified of the vote. If she does not get a confirmation email from them, one way or the other, she will send out a notification in the same ways that we advertise for affiliate positions. And if no students have stepped forward to take of the groups, after two weeks of advertisement, the groups will be considered de-chartered.

3. Room reservation approvals:

- a) *2016 Sociology Students' Conference*, March 4th 2016; 5414 & 5409
 - i. KBB explains the event; would like to request both 5414 and 5409, one would be for childcare and the other for programming; JP asks if any other events on hold for that day; JP confirms that there is nothing scheduled for this;
 - ii. JR motions to approve room request, CT seconds;
 - iii. Motion passes.
- b) *The Work of Settler Colonialism*, April 2nd 2016; 5414 & 5409
 - i. CS explains event; no other group has requested the same space for the same time;
 - ii. JR motions to approve room request; LS seconds;
 - iii. JP asked if the Anthro student reps expressed willingness to approve this exception? CS responds yes;
 - iv. Motion passes.
- c) The 9th Annual Subway Summit; 5414, 5409 and 5489

- i. KBB explains event; they want all 3 rooms; JP notes that we can approve early entry for certain students but only for things like set-up, also the 3 events for this time is during winter break;
 - ii. HS motions to approve room request; TM seconds;
 - iii. Motion passes.
4. Plenary speaker for April 2016
 - a) HS and LS explain we have 3 contenders of this slot; Polly Thistlewaite, Bob Hatcher and UFS Chair Terrence Martell; call for ranked list of speakers to approach; there is unanimous consent about having UFS chair for this slot
5. Proposal for additional AP coordinator
 - a) JP explains she received proposal from Luke Elliot-Negri (LEN) about creating a 4th position in the AP which he would fund from his salary as chair of the GC chapter; JP explains process of creating a new position and that it would need to be sustainable; could do this another way - do on a contract basis; TM asks what about organizers already at campuses? AM notes that the 3rd coordinator position was added not long ago, it may be that this is a real need; JP notes that we don't want to stop anyone from donating money to us, but this does not mean that we will create this as a budget line; CS notes that we can also think of this as training potential future candidates; KBB supports making this a consultant rather than coordinator position, and want them to return their focus on CUNY;
 - b) AM asks if anyone is opposed to them using their private funds to contract a new person? There is consensus that no one is opposed to this.
6. Assistive Technology: JR explains: for assistive technology, there has been an issue about getting admin to give access to this to students who need them; admin as a whole should be doing this better; JP asks if anyone will form an ad-hoc committee on disability issues or call for a resolution on this; AM notes that in discussion with Sharon Lerner about this, she brought up the problem of equity, but STF set aside \$2000 some years ago for buying software for students, but she did come up with suggestion of pushing CUNY Central to allow for using these services remotely; LS - what about getting legal advice on this?; HS notes that it may be best to set up an ad-hoc committee on this and push admin to give this issue more attention.
7. Party logistics: JP notes that if you are purchasing anything, please use the tax-exempt doc in the CCB folder; JP explains that the party has a self-serve bar, make sure that there are not a lot of bottles out at one time; AM notes that we should table to advertise the parties, so please sign up for this and take DSC supplies and promote DSC services; JP - party happens after the Plenary, so please think about the amount of info to include in your reports; AM - steering reports can be longer than plenary; HS brought up note by CC (in absentia) on DJ'ing for the party; discussed more on how to coordinate the party tasks, and had disagreements about the theme.
8. Student alternates for Grad Council library committee: AM got email from Patti that we need 2 students as alternates; CS nominates Nadia Augustyniak (Anthro); CT nominates Sally Sharif (Poli Sci.).

IV. Steering Officer Reports

1. Officer for Funding, Teddy Maghrak (TM)

- a) TM reports that the last Grants Committee meeting was held on Monday, October 5. The committee looked at 11 regular grant applications and approved 9 of them for a total of \$5,928.31; 2 revise and resubmit; 0 denied.

- b) The committee also reviewed two start-up grant applications before the meeting and approved one of them for \$150, the other was denied, as it was lacking sufficient detail.
 - c) TM reports that the total awarded during this period is now \$6,078.31.
 - d) Next meeting will be held on Monday, November 2 at 6:30pm. The deadline is October 16, next Friday. We have one application already.
 - e) TM is considering holding a workshop on submitting grant applications in November, but need to look more into it. More on this at Plenary.
2. Officer for Governance and Membership, Kyla Bender-Baird (KBB)
- a) Membership
 - i. Earth and Environmental Science Program has submitted a *pro tempore* petition, nominating Lauren Hudson as their program rep for the remainder of 2015-2016. KBB has confirmed her eligibility, validated the signatures, and would like to ratify her membership at the October 23 plenary.
 - ii. AM and KBB are conducting a special election for the second Philosophy program representative.
 - iii. We have 78 seats and 77 reps in good standing.
 - b) Governance
 - i. Constitution and Bylaws Committee will meet October 7 to discuss:
 - 1. Off-campus student rep on STF committee
Recommend to steering that at the DSC elect meeting in May, we ensure that one of the students appointed to the STF committee is an off-campus student since the committee makes decisions about funding allocations to campuses other than the Graduate Center
 - 2. Bylaw 3 Standing Committees, Boards, and Task Forces
Move 3.9 ("In the event that a standing committee cannot meet its membership requirements from existing DSC representatives, the Steering Committee may appoint an otherwise qualified member of the DSO in lieu of a DSC representative.") to 3.0 making it the second sentence in that bylaw.
 - 3. Bylaw 6.1.a Chartered Organization Allocations
changing fourth bullet point (first indented bullet point) to add the language "with [publicity to state DSC support and to follow Bylaw 3.3.g](#);" at the end of the section, and changing "3.3.g" to the actual bylaw, which is 3.2.h.
3. Officer for Health and Wellness, Charlotte Thurston (CT)
- a) Navigating NYSHIP: 10/22, 2-3:30pm
 - i. CT started advertising today (approximately the two week mark), via Twitter, FB, DSC-list serv, all reps email, and APO email.
 - ii. CT will meet with Jenn Chancellor to update slides and check them with Scott, Elise, and Ashley Chastain for any changes
 - iii. CT will check out recording/streaming/periscope option.
 - b) Health and Wellness survey officially closed: details/analysis on that (see if anything necessary to put on slides ASAP)
 - c) Safer Sex Initiative
 - i. Should have received today new bounty of materials from Health Education Coordinator Ashley Chastain. Reminded her. Will send email to reps on this initiative when we've been replenished.
 - d) CT met with Ashley Chastain, 9/28

- i. Discussed events we're each thinking of. She's considering "brown bag lunch" events with speakers on health issues, and has done an Ergonomics workshop.
 - ii. Since AC has mentioned having nutrition/dietician contacts, CT mentioned whether she could get their contact information to either do a "nutrition for grad students" workshop or an interview with one of them to put online.
 - iii. CT told AC about requests from students for different safer sex materials: currently they are getting "packages" from the state with condoms, as opposed to purchasing specific ones. CT was told at one point Wellness Center willing to buy condom brands, etc., based on student needs, so she wants to check up on that and see if requested options can be purchased (a different brand of lube, Durex condoms, more dental dams--these apparently are often "out" when Ashley tries to order them).
 - e) CT met with Chrissy of OpenCUNY, 10/2
 - i. Meeting about how to create forms (to replicate the cunydisc.org/works "Recommend a Doctor," which doesn't work, for the H&W site; to create a "pressing concerns" form).
 - ii. Finishing details on these!
 - f) CT is seeking out new committee member
 - i. The third member of the committee has had to pull out due to other commitments. Hoping to get a third rep soon, so we can have a meeting.
 - g) CT will meet with Bob Hatcher of the Wellness Center with co-chairs, 10/23
4. Officer for Outreach, Saiful Saleem (SS)
- a) SS talked about the CCNY event; 6 people turned up and 3 of them were from the committee; identified problems leading to low attendance; next event is at John Jay on Fri 13th, but off-campus probably at a bar;
 - b) Committee members are working on finalizing the survey, which will be part of the John Jay event;
 - c) Thanksgiving dinner on Sat Nov 28th or during the week if can't get access to building;
 - d) Discussion: JP notes that there is nothing to be regretful about in terms of the CCNY event; AM notes that we can talk to SA about setting up an event during Thanksgiving.
5. Officer for Student Life and Services, Carlos Camacho (CC)
- a) See attached report.
6. Officer for Library and Technology, Jeremy Randall (JR)
- a) Tech committee met:
 - a. No word yet on the CUNYFirst transition
 - b. Email delay issues are being worked on
 - c. Social Security # issue for foreign students will go away if upgrade to CUNYFirst takes place otherwise... it remains
 - d. Workshop funding is still up in the air
 - e. Lack of the help desk is a problem but password recovery can be done without them if implemented by end user
 - b) Office 365 FOIA
 - a. This has been tossed around and is being investigated
 - b. Bob Campbell does not know the answer
 - c) STF issues at John Jay
 - a. Debate on extending them paper/toner/maintenance of printers

- b. This would cost about \$3.5K (Criminal Justice grad students contribute about 35K to STF)
- c. Not clear on what, if anything, JJay or their dept provides
- d) Upcoming meeting with Polly
 - a. Will discuss issues of possible quiet rooms using unused space in the library
 - b. Further signage possibly reminding users of quiet space
- e) Assistive tech
 - a. Multiple issues in letting students even know about this and supplying the needed programs
 - b. Who is meant to pay for it is a question
- f) Shredding Services
 - a. Significantly reduced and this is a problem for social sciences, etc.
- g) Opinio
 - a. This app is being barely used, will be discontinued at end of the calendar year
 - b. Not sure if other options will be implemented but there are free ones with less tools
- h) Stata SE
 - a. After receiving large amount of positive responses from social sciences, Stata will be upgraded
 - b. Not entirely sure about exact date

V. Announcements

- a. HS notes that Steering officers rock.

VI. Adjournment

- a. AM motions to adjourn. LS seconds.
- b. Motion passes unanimously.
- c. The meeting adjourns at 10:12pm.

Respectfully submitted,
Hamad Sindhi

Attached report from the Officer for Student Life & Services

1. Committee met. Good first meeting.
2. We decided to move forward connecting with meditation workshop people Ashna worked with last year.
 - a. See how we can stagger workshops
 - b. We also decided to do more advertising-wise as a committee for our workshops to make them worth out money.
3. Intend to offer Krav Maga again as part of our offering this year.
4. Each committee member will be looking at deals with gyms that they may be able to students in close proximity to the GC.
5. Still want to see fight continue for student prayer/meditation room and perhaps a lounge.
6. Bringing back dish soap for students to have in kitchens on each floor.
7. Hula hooping events that we can consider having as a family event so students can bring kids
8. Plan to talk to facilities about what we recycle
 - a. Bring in a member of GrowNYC (if free) to do recycling workshop