

**Steering Committee
MINUTES
March 11th, 2016**

Present: Amy Martin (AM), Jennifer Prince (JP), Hamad Sindhi (HS), Cecilia Salvi (CS), Liza Shapiro (LS, Chair), Kyla Bender-Baird (KBB), Carlos Camacho (CC), Jeremy Randall (JR), Teddy Maghrak (TM), Charlotte Thurston (CT)

Plenary

Absent: Saiful Saleem

Executive Committee

LS calls the meeting to order at 6:12pm

Steering Committee

Constitution and Bylaws

I. Approval of Agenda

Grants

- 1) HS motions to approve agenda with emendations – add New Business 5 AFC Position
- 2) CT friendly motion – add New Business item Discretionary – massages for wellness festival
- 3) TM seconds
- 4) Unanimously approved

Health & Wellness

Outreach

II. Approval of Minutes of February 5, 2016

Student Services

- 1) JR motions to approve. JP seconds. Unanimously approved.

USS Advisory Committee

III. Executive Committee Reports

Advocate Advisory Board

- 1) Co-Chair for Student Affairs (Amy Martin)

OpenCUNY Board

a) Room Reservations: A reminder that if you place an event on hold for being more than 8 weeks away, you should send along the message about our exceptions policy. It is located in the drafts folder of the dsc.steering.committee@gmail.com account.

Governance Task Force

b) PSAs: The Math program reps met with me to talk about creating a PSA in their program and about DSC recognition. I suggested that they start meeting soon to gauge broader student interest and to engage students in the idea that meetings and discussion would benefit their program. If they do go forward with DSC recognition, it will likely take place after this semester, since the requirements often take some time.

EDLAB

c) Student Activities Fee Petition: Without completely verifying every name after about 160, we got 222 people in favor of petition 1 and 199 people for petition 2. Unfortunately, these numbers did not reach 10% of this semester's students, which would have been 389. We only had about 3 weeks between the Steering Meeting where we voted on this and the March 1 deadline. I hope to suggest to next year's Steering, at the joint

Student Tech Fee

steering meeting, that they try the petition again, but starting far earlier in the year, and perhaps recruit DSC reps to take the petitions to their constituents. The online version of the petition, which had a lot of yeses instead of names and banner IDs, will serve to prove that either a petition creating website will need to be used with separate petition links for each, or a paper petition is best.

- d) Chartered Organization Petition: As the gatekeeper for creating a chartered organization, AM must verify the petition falls in line with bylaws; however, she needs input on this particular petition. On the website under “start a chartered organization” it states that the group petitioning receive at least 20 signatures and no more than 10 of those be from one single program. Bylaws say no more than 30% of signatures should be from a single program. AM wants to hold them to standard on website since that is the one she pointed them to. However, petition does not meet that standard. The petition includes 30 signatures, 26 of them from Biology. 12 signatures are from Biochemistry and Chemistry. Should we stretch the requirement in the spirit of the Bylaw? They went above and beyond what they needed and they only needed 10 from other programs. This is a STEM group and based primarily at Hunter College, which has been successful at getting biochemistry and chemistry student involvement. As a campus based program, AM worries that they may not be getting program allocations because they are less likely to be represented and if they are represented, it may be at a student at a different campus. AM would like to extend leniency and think of spirit of the rule rather than the language of the rule.
- i. JP: if deleted number of biology reps, they would meet the requirements. Columbian Studies group – lots of HLBLE plus a handful of others from other program. In favor of following spirit of bylaws and changing the bylaws to accommodate in the future.
 - ii. JR: support leniency. They doubled the number of students they needed. They exceeded what we required and we don't want to penalize them.
 - iii. CS: Can we use the petition currently to count up to minimum and then stop counting? (i.e. forget the extra Biology) Would have to selectively delete names. But they are all.
 - iv. TM: approve the group. Disservice to large interested body to bring up what bylaws actually say when spirit of way it was presented to them – they fit.
 - v. CM: other similar situations? How did we respond?
 - vi. AM: nope. We could ask them to submit a new petition. They would then curate their signatures. Is that really necessary to ask them to finagle?

- vii. LS: do you have what you need?
- viii. AM: Yes
- e) Questions for CCSA
 - i. TM: question about 6-8 week rule. Jen, do we have to change later down the road if we make this response an auto-response?
 - ii. JP: Every year exception policy has to be approved by steering, if we have the auto response, which includes the current language, someone will need to use the Drupal guide (probably obsolete), to update the email with the new policy.
- 2) Co-Chair for Communications (Hamad Sindhi)
 - a) Admin meetings:
 - i. Met with Provost Lennihan on 3/2/16:
 - ii. Even though dissertation fellowships are decreasing, Provost office looking for money to increase as much as possible; should hear back soon about this; this is a major priority for her office.
 - iii. Diversity: brought up plan on instituting program diversity committees, and the Provost seemed to think that this may not work, but DSC should make this a priority when the new Provost behind their new term; EC will follow up with admissions numbers with OIR; Provost seemed interested in unconscious bias training and other resources for ensuring diversity.
 - iv. Program governance: Same as above in terms of resources for students when facing dysfunctional program governance and faculty.
 - v. OIR: search is ongoing for replacing the head of this office (HEO line).
 - vi. Hiring faculty: 2 ways - targeted search (does not require hiring committee), and open search (requires hiring committee); however mutually discover that there is no language in the bylaws that states guidelines for putting together a search committee, even though the EOs are in charge of setting these up; AM & CS will bring this up at the next Grad Council EC meeting.
 - vii. Disability Services Office: Yes agreed, same old statement about trying to get it done but have limited resources
 - b) Other meetings:
 - i. Executive Committee met on 3/8/16
 - ii. Discussed upcoming April plenary resolutions and possible change in time for the plenary meeting; decided that meeting will be moved forward to start at 4:30pm, with the guest speaker coming in as scheduled at 6pm; resolution, if possible will be sent to DSC Reps on April 1st; will also try to arrange for a neutral legal observer; room 5414 will be for DSC reps only and all other public will be directed to an adjacent room with live

- video streaming; only DSC reps will be permitted to speak; AM and HS will conduct a 'Roberts Rules bootcamp' at the next Steering meeting.
- iii. Also discussed DSC/ARC conference, possibility of a DSC officer committed to student organizing and archiving DSC knowledge, the Student Activity Fee petition drive, and the position of the AFC; some will be discussed at this meeting in new business; for others please see the EC meeting minutes for other items discussed at the meeting
- c) Housekeeping:
 - i. I will be doing an audit of all committee meetings on the DSC calendar, including verifying that agenda and minutes are available for those meetings, so please update your committee meetings reservations as much as possible
 - ii. Reminder that you should be keeping all documents, including minutes and agendas for your committee meetings in your designated folders on the shared drive, please stay on top of this.
 - d) Questions for CCC
 - i. KBB: where will the resolution go on the agenda?
 - ii. HS: The first item after approval of agenda and minutes.
 - iii. TM: When will food be ordered?
 - iv. HS: for 6pm
 - v. JR: Will discussion be limited to those observing Sabbath?
 - vi. AM: We aim to wrap up discussion before a break around 5:45 for food.
- 3) Co-Chair for Business (Jennifer Prince)
- a) Ad Hoc Committee on Tuition Remission (Meeting March 11th):
Planning on creating a survey for students on what having or not having tuition remission beyond 5 years means for them. Use this create campaign messages.
 - b) Budget updates
 - i. EC voted to spend up to \$100 on supplies
 - a. Paper
 - b. Coffee
 - c. Batteries for clickers
 - d. Scotch tape
 - ii. We will use \$350 for March and April plenary food
 - iii. Full transition to Citibank happening next week. Abe Abraham told me that the school has been paying the banking fees.
 - c) Website updates
 - i. Drupal transition will be happening this year (Building a new site)

- ii. We need to understand how different users use the site, so we know how to transition it to a more efficient one
 - iii. What reports do you use? Should these be deleted, archived, or migrated completely?
 - iv. What do you see/have access to on your workflow? Are these things necessary?
 - v. Are there any features you think we should have that we don't?
 - vi. Are there any features that you think could be streamlined or rearranged for more efficient use?
 - vii. HS created a spreadsheet representing the above questions. Think about the way we use Works. Do we need to keep this information, trash it, archive it? Ask committee members and fill out document. Suggestions on streamlining or combining also a possibility.
- d) Receipt deadlines:
- i. Grants: May 25th
 - ii. Program Allocations: June 1st
 - iii. Chartered Organizations: June 8th
 - iv. Steering: Spend before June 30th, turn in receipts as soon as possible thereafter.
- e) Questions for JP
- i. TM: If we get an event after May 25, the rule doesn't apply? (yes). Archiving on S:Drive or Cloud storage, how easy would it be to export a request and file size?
 - ii. JP: don't know about file size. It's pretty easy for things filled in as fields to export to excel. Attachments might be more difficult. Think about what grants report ask for and how they are being asked for.
 - iii. AM: KBB, please ask people who have used proxy request forms to ask what complications they may have encountered.
 - iv. JP: will reach out to affiliates
 - v. HS: reach out to reps
 - vi. TM: reach out to past grantees
- 4) USS Delegate (Cecilia Salvi)
- a) Board of Trustees: Board Meeting 3/21
- i. Plans continue to move forward on the Graduate School of Public Health and Health Policy, as changes to the University Center of the GSUC's Governance Plan have been proposed.
 - ii. The BoT will be voting on the City College of New York and York College proposed Academic Excellence Fee of \$800 per semester, effective Fall 2016.
 - iii. Several other schools are establishing Doctorates (Lehman, Baruch) and Master's Programs (Hunter, City, John Jay and SPS).

- b) USS
 - i. Plenary was held on 2/21
 - ii. Discussion centered on the fight against the tuition increase, and the importance of student activism.
 - iii. Tai and Fernandez, the UFS liaisons to USS, mentioned that at their last UFS meeting, the Chancellor spoke. Fernandez said that even though the faculty are engaged in contract negotiations, “there was more concern for you” (students)
- c) Committees
 - i. Executive Committee of Graduate Council: Met on 3/1. We discussed the accelerated Nursing Track or Robert Wood Johnson Foundation Future of Nursing Scholars in the Nursing Program, and what happens to students who are accepted but either need to defer or cannot complete it in time. The question will be raised at Graduate Council, and Duncan Faherty will follow up with Nursing EO. Changes for the French, Computer Science, and Physics programs were approved.
 - ii. Governance Task Force: An email will be sent out for the GTF to meet in the next two weeks.
 - iii. USS Scholarship Committee: We had a conference call on 3/8 to discuss increasing applications from campuses with low numbers of applicants (0-2) last year. We also discussed changing the language this year, so that Graduate Center students who have exceeded the number of credits are still eligible. The next conference call is 3/12, and I will propose these changes at plenary on 3/13.
 - iv. USS Tuition Freeze Task Force: An emergency meeting was called on 2/27 to discuss reports that the Governor was ignoring USS advocacy. In response, the Task Force organized the March 13th rally.
 - v. (This will be reported on by Charlotte Thurston). Strategic Planning Committee- Research Task Force: We met on
- d) Meetings
 - i. Met with Chris Rosa and Charmaine Worthy on 2/24. I asked about convening the Audit Committee, and receiving Audit Reports. I am following up with USS Chair Awadjie, who has the authority to empower the committee chair. We discussed proposing changes to the USS by-laws and constitution to strengthen procedural standards. We also discussed what the process is to change USS Scholarship eligibility criteria (credit limits) for GC doctoral students. Worthy said that the changes would have to be proposed at plenary in March, then voted on by

the body in April. Chris Rosa mentioned being sure of a “clean way to get the tech” for students who need assistive technology.

- ii. I met with Legislative Affairs Director Almonte on 3/1. I discussed proposing changes to the USS by-laws and constitution to strengthen procedural standards, including the importance of having all officers present reports. I also discussed the new website, which has all the USS minutes starting in 2012, and is more accessible to CUNY students.
- iii. CCSD: I met with the CUNY Coalition for Students with Disabilities on 2/21. The co-chairs will write a letter to get a meeting with VC Brian Cohen. At that meeting, we will advocate for off-campus Assistive Technology for GC students. Once we move forward, I will work on a budget proposal. I am also working with the Ad-Hoc Committee on Disabilities Services to get data on what students would need.
- e) Etcetera's
 - i. I followed up and confirmed a meeting so Jen Tang could be assessed for her assistive technology needs. That meeting was set for 3/11.
 - ii. The USS Alternate, Rachel Chapman and I, tabled this week on a variety of issues: USS scholarships, Adjunct Project, CUNY rallies, tuition freeze, etc. Over 100 stopped by.
 - iii. Carlos and I are progressing towards an Advocate article to come out in next month's issue.
 - iv. I am working on the budget proposal for ARC (\$3000) for the Diversity Conference, which will tentatively be held May 12-14.
- f) Questions for USS Delegate
 - i. HS: disability tech for off campus → student tech fee voted to fund student affairs to buy two laptops with accessibility program to loan out through the library.
 - ii. TM: with laptops, there would need to be some verification, which could be good or bad depending
 - iii. JR: to make sure the laptops are being used by the people who actually need them.
 - iv. CS: trying to get Cohen to pay b/c there is a lot of money there and it shouldn't be coming out of our budget

5) UFS Liaison (Liza Shapiro)

- a) Nothing to report. UFS did not meet. Next plenary is March 26. Sunday, March 13, meet at the Brooklyn Bridge at noon for march. Circulate email among our students.

IV. **New Business**

1) Steering discretionary

- a) Supplies, social media correspondents, massages for wellness festival (Discussion)
 - i. JP: Do we want to continue up our supplies budget?
 - ii. AM: How much do we have left? Keep in mind for next steering how much we would like to spend for the plenary gift.
 - iii. CC: What is the plenary gift?
 - iv. AM: for serving on plenary as a thank you. It's been cups, mugs, usb drives, tote bags, and other little things.
 - v. JP: We have allocated \$3,575. We have \$7,000 total.
 - vi. CT: 11am – 4pm 5 hours = \$650 for two people, \$975 for three people guessing at rate of \$65/hour
 - vii. CC: Coffee, can we permanently move away from k-cups? Have multiple options for canned coffee.
- b) Motions
 - i. JP: Motion to spend up to additional \$1,500 for social media correspondents to cover them over the summer. HS seconds. Unanimously approved
 - ii. CT: motion to spend up to \$1,000 on massages for wellness festival. TM seconds. Unanimously approved
 - iii. JP: motion to spend up to \$100 to supplement supplies budget. HS seconds.
 - a. TM: How much is paper?
 - b. JP: \$30/box and we'll need one or two
 - c. CS: Can we increase to \$200?
 - d. JP: we could be it's a matter of prioritizing coffee and snacks over anything else? Think strategically and the benefit of all the students.
 - e. CC: last coffee house was a huge success. New blood in the office. The snacks and that budget would help with this recruitment.
 - f. JP: accepts friendly amendment.
 - g. Unanimously approved
 - iv. CS: motion to allocate up to \$100 for both Louise and Abe's gift. TM seconds.
 - a. JP: Last year we spent \$1000 on committee and plenary gifts.
 - b. AM: we could less this year if we just got one thing. Do research first and handle next steering.
 - c. JP: Do we want to do anything for Louise?
 - d. JR: nope. Her salary is generous and we have a limited budget.
 - e. HS: acknowledge that she makes enough money. But she has done a lot for students as provost especially with funding. Something that costs very little could be a nice thing.

- f. JP: agree that something inexpensive would be nice. For example, we gave a bound book of resolutions to Bill Kelly when he retired. It could be clever and reminds her of the relationship.
 - g. CC: something on the cheaper side. Cutesy and thoughtful.
 - h. TM: a nominal gift is very meaningful. Louise helped secure Elebash for a student event on the weekend over and above other people who wanted to make money on that event.
 - i. JR: nominal gift. How much was the book of resolutions?
 - j. JP: we could say up to \$50 and that could do something meaningful.
 - k. LS: If we send her a letter or certificate of appreciation, I would support. She has done the best she could even if it wasn't always enough.
 - l. JP: we don't have to decide right now.
 - m. AM: Anyone else retiring that we need to think about?
 - n. JP: Abe.
 - o. AM: we were going to buy him a pie and a plaque.
 - p. HS: given limited funding, consider ideas for long term affiliates who will be leaving. Should we think about giving them a nominal gift?
 - q. AM: Yes. But for long-term affiliates not short-term.
 - r. CC: Is the difference in time served significant?
 - s. AM: 4 or 5 years versus one.
 - t. Unanimously approved.
 - v. HS: 5 affiliates are leaving/possibly leaving. A bunch have provided tremendous service over a long time. I think \$150 would be total and then figure out per person. Motion up to \$150 for affiliate gifts. CT seconds
 - a. CC: do we know who's unsure about leaving?
 - b. AM: we haven't heard from all of them.
 - c. JP: I think we should use some money for a card that can be meaningfully signed that goes just as far or more so than a gift.
 - d. Unanimously approved
- 2) Affiliate hiring committees
- a) hiring committee: CCSA, at-large steering, DSC rep, DSO member, plus someone who served previously but can't vote
 - b) job openings: OpenCUNY Coordinator of Education and Support, Adjunct Project Coordinator for Organization and Planning
 - c) time commitments: meet once to decide advertisements, dates of release; Meet second time after receive applications for review; meet for interviews; may be a follow up interview to discuss

- d) volunteers/nominees: CT, Jen Chancellor will be advisory person on AP hiring committee, JP and JR for Advocate, Darren Kwong for AP as DSO member, Scott Schwarz for OpenCUNY as DSO member, Gwen Shaw for OpenCUNY as DSC rep, LS for OpenCUNY as DSC rep, Erin Cully, Nora Goldman, Ana Perry, Teresa Ober, Rachel Chapman, Janet Werther, Michael Healy, Richard Gustavson, David Nagy, Nick Olson as DSO member
- 3) USS Advisory Committee member ratification
 - a) Need a new member because Maryam resigned. Ranked list: Jason Nielson, Tellisia, China, Teddy.
 - b) CS motions, LS seconds, unanimously approved
- 4) Discussion of DSC/ARC Conference
 - a) CS: \$3,000 from Don to put together an event. The theme is diversity. Up to \$1500 towards "The Beautiful Trouble" training group which does peaceful, non-violent direct action for workshop. Other workshops: Post-Colonial group, What does diversity in terms of IT look like. Faculty members on a panel (those who signed diversity list), town hall for the other \$1500. Cecilia is putting together proposal. Reach out to DSC for help. Each steering send name of DSC rep to CS.
- 5) AFC Position
 - a) HS: At EC meeting on March 8, continued conversation on AFC position and came to consensus that given that administration is focusing more on alumni and fundraising and our increasingly constrained resources and our desire to cover different student needs, we would like to strike position from bylaws. C&B voted to strike position pending approval from spending.
 - b) CC: How would this play out in terms of Joe leaving?
 - c) HS: If we choose to approve this, Jen will draft and send letter to Joe asap informing him of the decision. Still needs to be passed by plenary. Joe will continue to work through June 30. Not AFC starting July 1.
 - d) CC: Where would that money and office go?
 - e) CS: Use that space for steering officers to have more room. Three desks for steering officers. 5495 more for conferencing and lounging and storage.
 - f) JP: eliminate that budget line with the bylaw vote and \$4000 represented elsewhere in the budget.
 - g) AM: this is not about having another office but b/c position has been to force administration to create office which now exists and also budget constraints. We hope that the DSC can push that office to take up the work Joe has been doing such as talking to programs about the importance of student engagement in alumni outreach. Due to budget, we can't have a dedicated role for that.
 - h) HS: don't let the office influence your decision.

- i) TM: support as budget gets reallocated to other student needs such as coffee and snacks
- j) JR: absorbed into administration and therefore position has become redundant.
- k) CC: would Joe want to say if the position is not eliminated?
- l) AM: we don't know
- m) JP: he mentioned hoping to be done this year but hasn't indicated when prompted to indicate in reports if planning to finish.
- n) HS: We hope to give enough notice to Joe so that he can make other plans.
- o) CT: Could we make a transition plan for Joe and those he has been in touch with, making strides for alumni and engagement?
- p) HS: Yes, we generally ask for these transition memos from people leaving. Could ask Joe for a transition toolkit to students he's been working with.
- q) TM: Toolkit passed on to office for outreach to have this maintained on DSC website.
- r)AM: One of those things should be the Alumni office, who works there, and how to contact them.
- s)JP: CCSA should also have this for people starting their PSAs
- t)TM motions to support C&B's decision to strike position from bylaws.
JR seconds. Unanimously approved

[LS recess calls at 8pm. Resumes at 8:27pm]

V. Steering Officer Reports

1) Officer for Health & Wellness (Charlotte Thurston)

- a) Nutritionist
 - i. Nutritionist coming to talk about graduate student related nutrition issues
 - ii. For the 25th, going to get out advertising starting this weekend/next Monday
 - iii. Getting info on questions students have on this topic
- b) Navigating Appeals
 - i. Hoping to collect information I have in emails, from Scott and Elise, and from students about how to navigate appeals; make this a workshop or at least a section of website.
- c) Coffee hours
 - i. Fabulous Carlos and I hosted a coffee hour this past Wednesday and Carlos hosted one the Friday before; this last one had a few people come by. People seemed to like the opportunity to chill, chat, and caffeinate

- ii. Hoping to get out information at these meetings as well as sussing out student needs
- d) Wellness Center handouts:
 - i. Venerable co-chair Hamad and I made a handout to be given out at the last counseling services workshop on "Getting what you need from your Advisor" on resources and communities students who attend can find and link up with post-workshop; we will be working on one for next week's workshop on getting writing done, including student writing groups and workshops around the GC.
- e) Talked to Gerry Martini today, 3/11, about possibility of getting indoor bike racks
 - i. Best possibility likely the service entry, but would require paying security 24 hours to oversee it.
 - ii. Gerry thinks Matt would be open to this, but that there wouldn't be much movement going forward until budget issues resolved in April.
 - iii. Will ask co-chairs to bring up to SA in April
- f) Health and Wellness meeting
 - i. Just scheduled for March 21st, 5:30-6:30pm.
 - ii. Will be meeting with Ashley Chastain (HEC) about Wellness Festival and her spring events
- g) Health insurance fuckery:
 - i. Recently learned that several Laguardia CC's, despite filling out the proper paperwork, had their NYSHIP canceled. Talking to an individual student on this. Will be restored soon, hopefully, but Bill McGowan in CUNY Central is working on it and won't restore it till she's officially back on payroll. Despite the fact that this has not been a problem for her the past years, this year apparently because she hasn't been paid for a few months due to CC schedules it was canceled. McGowan apparently wants this to be the future process--canceled due to time, reinstated when semester begins and payroll is retransferred--but I will advocate to make sure this does not become the case.
 - ii. As a result will be contacting CUNY CENTRAL, set up meeting, to see if there is a systematic way to make sure this doesn't happen again, though usually they like to take "case by case" approach.
 - iii. Put out Twitter/blog posts about keeping up with NYSHIP, and what to do with insurance tax forms.
- h) Mental Health narratives:
 - i. Have gotten no narratives, though I have digital signs up and have tweeted/fb'd about it. Maybe will do another round of tweets and FB post; may just make a Google form or doc where

- people can write in their experiences, because that would make it easier.
- ii. Thinking of writing an article for advocate with information I have about the lack of proper access to necessary mental/other healthcare (see above, health insurance fuckery)
 - iii. Meantime, please share with me any alternate/sliding scale therapists or resources students can use for their health that I can put up on the website
- i) Safer sex: trying to get dental dams, etc. from the state rather than always having to ask the WC for them.
- j) Title IX and mental health
- i. Trying to figure out, what obligation does the school have to provide counseling after a Title IX occurrence?
 - ii. Wellness Center willing to do extra sessions for if something comes up after a student has used up year's worth of sessions, they said yes but say that probably in those situations the student really needs longer term therapy.
 - iii. Might try at least putting more title ix info out there, because it's troubling to me that the philosophy students don't have a safer sex bowl because some students were making harassment comments at others around the bowls.
 - iv. Would love feedback on this.
- k) Questions/Comments for CT
- i. TM: Crisis Text Line (short term therapy over text). 7 Cups, free internet based longer-term therapy.
 - ii. CC: movement on oral sex condom (flavored, lubeless ones)
 - iii. CT: have to push wellness center to provide these. State only provides only the basics.
 - iv. JR: other brands?
 - v. CT: depends on what the states sends Ashley and the ones she gives to Charlotte. There might be some buried in the boxes.
 - vi. CS: You are awesome to work with on the S&P Committee
- 2) Officer for Governance & Membership (Kyla Bender-Baird)
- a) Membership
- i. Two representatives (an at-large and a program rep) were removed due to eligibility. I am contacting runner ups for the at-large position and we are conducting a special election to fill the MALS program rep seat.
 - ii. Nominations from the Computer Science program rep have come in. People had until today to accept the nomination. So far, only one has accepted. If no one else does, they will become the representative.

- iii. I am still working to replace the Psychology program rep by contacting runner ups.
- iv. We have 77 seats and 73 reps in good standing.
- b) Governance
 - i. I've updated the Constitution so that all gendered language has been replaced with gender neutral language. Let me know if you see any leftover gendered language that I missed.
 - ii. The C&B Committee met March 9. We have four proposed changes.
 - a. Amend Article VII Referenda to become Article VII.1 and change deadline for petition from March 1 to March 15.
 - b. Add Article VII.2 with language direct from CUNY bylaws on referenda so that we are in compliance and have greater transparency.
 - c. Amend Article III.2.3 Nomination and Election of Representatives so that five business days instead of three to notify nominees.
 - d. Dissolution of AFC Coordinator position contingent upon Steering's agreement (removal of Bylaw 4.4 and 6.2.b.iv.
 - c) Questions for KBB
 - i. JR: 74 reps in good standing, what is quorum based on?
 - ii. KBB: it's based on seats not reps in good standing
- 3) Officer for Technology & Library (Jeremy Randall)
 - a) Student Tech Fee met on March 2nd.
 - i. Extended consumables to John Jay Criminal Justice PhD program
 - ii. New computer purchases
 - iii. Exploring smarter classrooms
 - iv. Various new programs or free variants are being explored
 - v. Extra money allotted to the library
 - b) Questions for JR
 - i. CS will cover for JR at the next IT meeting on Tuesday.
 - ii. TM: wireless printing has been something we've been advocating for all year. It will defray the costs of computers b/c people logging on to computers just to print.
 - iii. AM: Jarred reported that printer in computer lab has not been working for a week. IT kept coming, saying it was fixed, and then it was broken. Bob Campbell sent a new printer today.
 - iv. HS: replenish library funding after last year's drop
- 4) Officer for Student Life & Services (Carlos Camacho)
 - a) Committee met
 - i. Giving money for Charlotte to bring nutritionist
 - b) Meeting to set up website

- c) Meet with Charlotte to discuss end of the semester salons and Health Festival
- d) In talks with meditation folks
- e) In talks with GrowNYC folks
- f) Moving forward on discounts
- g) Questions for CC
 - i. LS: has there been anything on composting? Might be good initiative
 - ii. AM: not possible for inside.
 - iii. CC: possibly a workshop for outside composting but not for internal use
 - iv. JP: Monique was working with RA to get composting for food scraps. Did not go anywhere but we could perhaps try again. Maybe think about 9th floor build out and the build space up there with gardening.
 - v. TM: you can also compost in the freezer
 - vi. HS: no reason not to demand more green code for 9th floor construction. Bring up with meeting at Chase.
- 5) Officer for Outreach (Saiful Saleem)
 - a) no report submitted
- 6) Officer for Funding (Teddy Maghrak)
 - a) Nothing to report.
 - b) Questions for TM
 - i. CS: how much left?
 - ii. TM: ~\$5,100
 - iii. CS: how many requested?
 - iv. TM: 3-4. So there is money left. JP might be involved in start up grant application. Possible conflict of interest. JP abstain. TM and Rebecca will put more details in report than usual in the instance of transparency.
 - v. CC: person came in – events in here, ask that people not have the front of their event towards the lockers so that everyone can access lockers
 - vi. AM: people shouldn't be blocking lockers and we can't tell people how to set up their event.

VI. Announcements

- 1) Program social media fellows are planning a live tweeting workshop. JP will run the first one with Jen Stoops from Urban Ed on March 31st 6:30pm in room 5414. Please tell programs if they have conferences coming up.
- 2) JP wondering if we would be interested in having a March madness NCAA tournament. Give money to winner.

- 3) AM if you were nominated and you do not want the position, please fill out the google form and do not reply to the email you were sent
- 4) CC are we allowed to fundraise and what does that look like? Came up in committee. JP DSC does not raise funds through any means other than student activity feeds.

VII. Adjournment

LS motions to adjourn at 9:05pm. CC seconds. Unanimously approved.