

**Steering
MINUTES
April 1st, 2016**

Present: Kyla Bender-Baird, Carlos Camacho, Teddy Maghrak, Amy Martin, Jen Prince, Jeremy Randall, Saiful Saleem, Cecilia Salvi, Liza Shapiro, Hamad Sindhi, Charlotte Thurston.

Plenary

Hamad Sindhi (HS) calls meeting to order at 6:13 pm. Wishes everyone happy April fools!

Executive Committee

I. Approval of Agenda

Steering Committee

HS moves to approve agenda with emendations: new business item #4: Robert's Rules Institute. Teddy Maghrak (TM) seconds. Motion passes unanimously.

Constitution and Bylaws

II. Approval of Minutes of March 11, 2016

Grants

HS proposes passing of minutes with unanimous consent. Motion passes by unanimous consent.

Health & Wellness

III. Executive Committee Reports

Outreach

1. Co-Chair for Student Affairs (Amy Martin)

Student Services

a. Elections: Ballot is live and a direct email was sent to all GC email accounts. I'm writing a post for the DSC site and will ask Social Media to share that as well.

USS Advisory Committee

b. AP Hiring Team: We met today for the first time. We decided on the wording for the job announcement, which I have posted on the site and sent to Social Media correspondents for circulation. I will be creating digital signage and hanging ads in various lounges and elevator banks shortly.

Advocate Advisory Board

c. Teresa Ober has volunteered to serve on the Chancellor's CUNY-wide "Campus Climate" committee.

OpenCUNY Board

Governance Task Force

2. Co-Chair for Communications (Hamad Sindhi)

EDLAB

a. Reminds all to cc him on all committee correspondence.

Student Tech Fee

b. HS solicits opinion about discontinuing the DSC announcement listserv. Jeremy Randall (JR) asks about purpose of DSC announcement listserv. HS: It was created by Anne Donlon as official announcement listserv to be an alternative to DSC community listserv. JR supports idea of discontinuing. Straw poll taken - majority supports discontinuing the listserv.

3. Co-Chair for Business (Jennifer Prince)

a. Possible bylaws changes on program representatives communicating about spending.

i. This is more about making suggestions (PSA, listservs, APOs).

ii. Also helps to point somewhere when people don't know what to do.

iii. Possible concern would be throwing reps under the bus.

- b. DSC server transition meeting upcoming.
- c. Update from Tuition Remission Committee:
 - i. Survey Responses: 173 and counting!
 - ii. Resolution underway: For April 15th meeting.
 - iii. Meeting with Chase and Louise
 - iv. Multi-pronged campaign as approach: Website (question of using OpenCUNY or Commons) Ideological conundrum: OpenCUNY makes sense, but using Commons may be more efficient in reaching out to other camp we want to engage with (administrators, faculty). We could also post the resolution and enable comments to garner mass response of support. Facebook campaign (HONY style). Twitter campaign (#TuitionRemission), day of action possibly including tweeting @ chancellor. Jen Prince (JP) asks for feedback on OpenCUNY vs. Commons as platform. JR suggests using Commons because people use them more and are trained by their department to use them. Amy Martin (AM) asks about the campaign's target audience. JP clarifies that this is about generating general visibility, note that Commons has more followers than OpenCUNY and that we can assume OpenCUNY users already support tuition remission and need it. HS seconds Commons idea. TM also supports using Commons, asks about information being sent to APOs to reach as many fronts as possible. JP emphasizes that we want this to be a work in progress with additional testimony being added on. Cecilia Salvi (CS): Think of it as a takeover and repurposing (OCCUPY space). JR suggests having two options (one for OpenCUNY and one for Commons). JP says we don't have logistics yet but also don't want to create additional work for us.
- d. Presentation of preliminary 2016-2017 budget
 - i. Budget questions: AM suggests shaving off money from the party budget and allocating \$200/\$300 dollars to EC discretionary; also suggests shaving off some money from the increased line to Advocate freelancers and moving those funds to EC budget. JP highlights that EC discretionary works because it is flexible; asks feedback for taking away \$150 from parties and \$200 from Advocate and putting \$350 into EC discretionary. Charlotte Thurston (CT): In light of affiliate reports taking away money from Advocate would take away money from what could possibly be a continual editor. CS asks about available funds after changes to AFC stipend. JP says those funds were already distributed throughout this budget. JR asks about budget for print version of Advocate in light of Dadland's announcement of possibly adopting a digital platform. JP says this is the lowest we can go with the rate of the printer. Liza Shapiro (LS) suggests funding Advocate freelancers would be more pressing than moving funds to EC discretionary. AM highlights flexibility of EC budget and clarifies its function as an emergency fund that works well for quick decision making. HS questions need for having one party in the first place. JP

seconds this idea. TM asks where we could relocate \$2,300 if we drop parties entirely or have USS fund them. JP: We have not paid for new student orientation and should ask USS for funds. We've never established budget lines for Student Life and Services (previously came out of discretionary budget); one good way of spreading word about DSC is a social media campaign. Carlos Camacho (CC): Slashing parties and creating small fund for Services line could fund a series of alternative events for students to serve the same function as the parties. TM asks about odds of continuing USS support. CS responds that it would be easy to request 3-4K to cover extra party or new orientation because we infrequently requests funds. This would also be dependent on the new USS liaison's relationship with USS, but also very likely (75%) because we are CUNY students with rights to this money, this is a conservative estimate. CS expresses support for not eliminating parties because of their use for the community. CC asks about recommendation of how we could handle this issue in light of looming budget crisis. HS supports CS and emphasizes that parties are the main way students get to know the DSC, JR agrees. CT responds that finals relief stations also acquaint students with DSC. AM: Parties are good outreach, but DSC also needs to emphasize budgetary constraints through tabling. Expresses ambivalence about parties in light of budget crisis. CC reaffirms AM's point suggests we raise visibility outside of party tabling. TM questions whether parties genuinely spread knowledge of DSC's role and supports raising awareness of DSC's limited budget to raise more momentum for student activity fee referendum. KBB: Cutting back all parties would be drastic; cutting down to one party could be reasonable; there is a value to providing space for decompression and fun. Could use this one party as leverage for raising funds. HS: Other services (like legal services) are crucial to students. Saiful Saleem (SS): If we must cut something, then cutting parties would have a less detrimental effect than cutting essential services like legal consultations, suggests purchasing less liquor. CT supports idea of less liquor, last Strategic Committee meeting highlighted the importance of legal services. JP highlights reductions to Child Learning and Development Center, legal services, and new student orientation. CS asks for numbers on legal service use and whether amount of legal sessions can be edited on a per-need basis. JP supports this idea for the future to help avoid cancellations that can take away spots from others who would need the services. JP goes over statistics. CS asks for estimated number of appointments so Steering can use party budget to cover legal expenses and see if USS will cover rest of budget. HS highlights this as an opportunity advocate for the GC's coverage of services like these. JP: About half the legal consultation slots are filled based on sign-ups, we can perhaps reduce walk-ins and work solely with sign-ups for consultations. HS suggests allocating \$1,500 for

legal and \$500 for EC discretionary for greater flexibility. Discussion about wine and scaling back on alcohol purchasing. AM supports this idea and reminds all about CUNY rules for responsible consumption. JP supports idea of removing party budgets and moving 2K into legal services and \$150 to meetings or other budget lines. HS suggests Steering discretionary or EC discretionary (raising EC or Steering discretionary to \$500). Steering agrees with guilt.

4. USS Delegate (Cecilia María Salvi):
 - a. Will begin awareness campaign for ARC conference and looking for volunteers. USS funding is feasible because demands are fairly low; emphasizes requirement for next USS Liaison to build strong relationships with USS in order to request funding.
 - b. Board of Trustees: Board Meeting 5/2
 - i. The Graduate School of Public Health and Health Policy: changes to the University Center of the GSUC's Governance Plan have been approved unanimously.
 - ii. The BoT unanimously approved the City College of New York and York College proposed Academic Excellence Fee of \$800 per semester, effective Fall 2016.
 - iii. Several other schools have established Doctorates (Lehman, Baruch) and Master's Programs (Hunter, City, John Jay and SPS).
 - c. Board of Trustees: Fiscal Affairs Committee 4/4
 - i. Report will be issued by Matt Sapienza VC Budget and Finance
 - d. USS
 - i. Plenary will be held on 4/17
 - ii. Changes to the Scholarship Application will be voted on (credit limits).
 - e. Committees
 - i. Governance Task Force: Met on 3/21: Out-of-date governance documents: We discussed the history of the changes to the Sociology Program Governance Document, and the student advocacy to update it. Students have decided to go through the Structure Committee. We also discussed what happens with items (gov documents, committees, etc.) when students put in the work, and then EOs step in and take over. Rebecca updated us on the status of the HLBLE document and student attempts to update it. Building Awareness of Program Governance: We came up with different media campaigns, including an *Advocate* ad, the 3,5, 8th floor windows and screens, and posters. Program Governance Grades: CS and Sean Kennedy will review the information from a previous survey (2014) and decide how much is useable. Then, they will move forward with an awareness campaign on student involvement in program governance.
 - ii. USS Scholarship Committee: Met on 3/21. We discussed changing the language and requirements to the Scholarship Application for year, including reducing the letters of rec from 2 to 1; credit limit changes for both grads and undergrads; we also discussed how to increase the

number of applicants, and how we will determine winners. Finally, we discussed April 18th is the hard deadline for SLDs to send the applications to COSA. Last year, there were 180 applications, 115 complete applications, and 85 winners.

- f. Etceteras
 - i. The budget proposal for ARC (\$3000) for the Diversity Conference, which will tentatively be held May 12-14, was accepted. I followed up with Robotham on 3/23 and 3/30.
 - ii. CCSD: The co-chairs wrote a letter to get a meeting with VC Brian Cohen and once there is a response. At that meeting, we will advocate for off-campus Assistive Technology for GC students. Once we move forward, I will work on a budget proposal. The Ad-Hoc Committee on Disabilities Services provided me with data on what students need.
- g. CT asks about timeline for diversity conference. CS (May 12-14)--timeline not an issue!

JP motions to add new business item #5: Steering discretionary fund. Motion passes unanimously.

5. UFS Liaison (Liza Shapiro)

- a. Last UFS plenary on the 29th with Milliken, discussed Albany budget
 - i. Said there will not be an authorization for tuition increase
 - ii. Taking freedom of speech issue seriously and making a working group to examine issue of antisemitism on CUNY campuses
 - 1) Wants UFS to support Chicago
 - iii. Issue of mandating GRE for teaching students
 - 1) VR will look into cost prohibitive nature of test
 - iv. Questions raised about Sarah Schulman and advisor for SJP
 - 1) VC Rick Schaefer, said Schulman volunteered to testify not forced
 - 2) If people want to have more realistic info to go to Schulman's website to know what's going on
 - 3) Milliken asked about students receiving metrocards for undergraduates, funded in part for Guttman students, too expensive 31.3 million for all CUNY
 - 4) Freedom of expression resolution approved with 4 abstentions of Chicago
 - 5) Non-tenured faculty not as free as tenured faculty on campus
 - 6) Update on budget, no provision for TAP Gap
 - 7) Exec Senate and Assem include fringe but falls short
 - 8) New governance plans discussed and that medical school is not abiding by governance
 - 9) Experiential learning not a graduation requirement
 - v. JP said tuition remission statement for UFS written, recs we do something with it

IV. New Business

1. Affiliate goals

- a. Advocate: Many request clear updates for new developments and goals. AM clarifies Steering's request for breakdown of editor jobs. JR asks about how successful letters are to newspaper's goal. LS asks about "team-centered performance." AM clarifies.
- b. OpenCUNY: AM expresses appreciation of OpenCUNY's job search commitment as well their approach to archival updates.
- c. Adjunct Project: CS expresses appreciation for four person system, in support of meetings with different programs. Compliments collaborative work between AP and OpenCUNY and asks for possible secrets for symbiotic secrets.
- d. AFC: AM highlights question of possible disproportionate amount of effort devoted to a single program (Theater); asks about flexibility of office hours as well as progress on AFC website. TM also raises concern of office hour inflexibility. CC asks about actionable items and results from conversations with Jim Cronin and Development Office; asks about other ways of engaging with student body and those who are not well connected electronically. JP asks Steering to consider feedback in light of current coordinator possibly leaving the job. CS highlights importance of receiving data from Alumni Affairs office. Discussion about awareness of impending bylaws change. CT suggests creation of best-practices guide or document that students who want to engage with alumni can use for reference. HS supports this idea. TM suggests using OpenCUNY as platform for this.

HS calls for 5 minute recess. Birthday surprises ensue! HS calls meeting back to order at 8:23pm.

2. April Plenary meeting logistics

Boycott resolution going out tonight. Meeting will begin at 4:30pm. JP raises possible time conflict with conference. CC asks about DSC's privilege to request room earlier. HLBILL has room for 4:30pm, Philosophy until 6pm. AM reaffirms that we will have dinner at 6pm. JP: Have we asked to use the livestream room? Suggests we cannot ask people to go to 5417 because of room capacity requirements. HS: DSC will have 5409 until 11pm, 5417 and 5414 from 4pm-11pm. JP reminds all that plenary is also the night of the party, so everyone should be able to prep rooms for party transition. JR asks about logistics of only inviting representatives into the room for debate. TM asks about limiting discussion. AM says Robert's Rules will be helpful. SS highlights precedent of representatives ceding time to others. AM: We should discuss this as a group because representatives are allowed to cede time to others. HS clarifies that Robert's Rules gives us enough flexibility to work with this. JR suggests new business should be privileged. HS: We will begin with new business and be cognizant of enough time for observance of Sabbath. JR raises question of faculty speaking instead of representatives and possibly targeting representatives at meeting. AM: We've limited discussion to representatives, who could have ceded time, but only to students. AM clarifies that representatives can cede time to other representatives and

proxies, but not others. KBB: Can we consider representatives ceding their time to students who they represent? SS supports limits; asks whether this will seem like an imposition of arbitrary rules. AM: Representatives reading statements worked well in the past; we can impose rules we see fit. HS: Robert's Rules provides for flexibility to move business along efficiently and also be mindful of assembly's intent. SS suggests that limitations and rules for debate be given out early if possible. AM confirms that this will be communicated in advance. JP reminds body about party tasks. JP suggests team effort of editing minutes live to track representative names; making sure that Steering is not alone in making motions; and ensuring slides for each motion go up so body can know what motion is up. AM: It would also help to have a secondary chair to keep track of stack. TM volunteers to be secondary chair. CC, CS and JR will be minute helpers. JP says threatening/hateful e-mails can be forwarded to co-chairs. JR: What do we do with hate mail? HS: Archive it. Press release will come out.

3. April party logistics

Party theme: Tax Prom? Tacky Prom? Prom themes? CC suggests not showing up in full costume during discussion. General consensus on this. JP asks about bar room in 5489. JR clarifies that bar room would be a way of controlling alcohol intake with 2-3 people as quasi-bartenders. TM: Food room would be in 5409 since it doesn't have a carpet. TM volunteers to bartend. JP: We'll have beer in pantry. Reminds everyone to be cognizant of having two people in the DSC office for the last hour and locking the door if leaving the office.

4. Robert's Rules Institute: Will of assembly is most important principle of Robert's Rules; anything used to achieve the true consent of the assembly is important.

Members of the body should not feel like they were not given time to speak. Autonomous assembly points to our ability to have flexible rules. Right to vote exists with constraints. Deliberative precision (a HS original): we focus on one motion at a time even if there are numerous subsidiary motions. Majority rules but minority gets a say. JR: Proposes that debate be limited at next plenary not only with an end-time but also limit for speaking. TM supports this. JP: We can limit debate with idea of "respecting the body's time." CS: Limiting debate doesn't harm a particular group but is done in interest of group. Asks about motion to suspend the rules. JP: Suspension of rules allows assembly to set aside normal rules to do something that it cannot do otherwise. When subsidiary motions become too difficult we can suspend the rules to move back to the original motion. KBB points out that unanimous consent can affect our record of representatives' attendance since representatives may come in later and leave earlier without having a chance to record their vote with a clicker. CS suggests having quorum counts at intervals to record attendance. KBB: If unanimous consent is used people should be made aware of the time they will need to be in the room in order to vote something through. AM asks for clarifications on limitation of time. HS says that chair's role can be highlighted as part of logic for limiting debate so chair can maintain control of the room.

5. Steering Discretionary

- a. HS moves to spend up to \$20 of steering discretionary for a gavel. AM seconds. JP suggests gavel may be too annoying, moves to table the motion indefinitely. CT seconds. Motion does not pass. JR calls the question on the

previous motion by unanimous consent. In favor: HS, CS, JR, AM, TM, SS. Abstentions: KBB, CC, CT, LS. Opposed: JP. Motion passes.

- b. AM moves to spend \$350 on plenary gifts. HS seconds. AM presents options: mason jars with straws and logos (100 units for \$350); recycled notebooks (cheapest option 125 for \$224); ceramic mugs (144 for \$339); USB hubs (100 units for \$299); post it notebook (150 units for \$344). JP votes for post-it notebook; suggests we extend amount to have a nicer multi-colored logo and shipping. JP moves to emend motion of increasing steering discretionary amount to \$425. TM seconds. AM: 150 units will go for \$144 (similar amounts). JR asks about tin volume, TM clarifies (15 oz). HS calls vote: motion passes unanimously.
- c. TM moves to spend up to \$375 on committee gifts from steering discretionary. JP seconds. TM emphasizes that 8 GB USBs are cool: 50 units for \$325 or 60 units for \$387. AM asks for number of ad-hoc committee members to buy proper amounts of gifts. TM: We should get 60 units. JP says that out of \$960 in budget we have \$535 remaining. TM moves to emend motion by revising amount to \$425. AM seconds. HS proposes we pass original motion by unanimous consent. Motion passes. KBB asks about gifts for retiring members. JP confirms we set funds aside for this and allocated \$150 for affiliate retirement gifts. AM asks where money for retiring steering members is coming from. JP reminds us that we voted for it at EC. HS offers to take on the gift buying for retiring affiliates. CC and JR volunteer to help with gift planning. JR asks how much we are allocating to Louise's gifts. JP clarifies that we have \$100.

V. Steering Officer Reports

1. Officer for Funding (Teddy Maghrak)
 - a. Next funding meeting will be held on Monday, April 4.
 - b. 11 regular grants, 1 (approved) start-up grant. Total funds are \$19,750 with initial funds of \$14,836.81. \$4,913.19 remains and funds requested total \$7,521.
 - c. We're short on money, of course, and are trying to figure out how to deal with that. Another 10%, which requires no vote, would add \$1,975 to make \$6,888.19. \$200 left from other grants that have submitted all receipts would make \$7,088.19, falling \$432.81 short.
2. Officer for Governance & Membership (Kyla Bender-Baird)
 - a. Membership
 - i. New members: Carol Brathwaite, MALS; and Lindsay Parme, Anthropology (At-Large).
 - ii. Conducting a special election for Criminal Justice.
 - iii. We have 77 seats and 75 reps in good standing.
 - b. Governance
 - i. Constitution and Bylaws Committee is meeting Friday, April 8. We have one item on our agenda: Bylaw 6.1 Recommendations on representatives getting feedback from their constituents about how to spend program allocation money.

- c. Update on gender-neutral bathroom committee: Louise seems to be committed. Updating language to comply with NYS law. Updating single-stall bathrooms to say that they are all-gender. Will ask Wellness Center to update the signage, ask CUNY TV to remove padlock from nearby bathroom. Janitors closets can be converted (for 50K a bathroom) coming up with fundraising to do this with Louise optimistic. Possibly planning to have two all-gender bathrooms but have not yet applied for building code permissions. JP asks about staff bathrooms on 8th floor. KBB says that apparently these bathrooms don't exist. CS affirms that they are multi-use (and that they exist). KBB: Conversation about multi-use all gender bathrooms has gone out the window so the focus is now on single-use gender-neutral bathrooms. There was discussion of training security so they know how to respond appropriately. HS asks whether there is a law about entering bathroom not consistent with your gender. KBB: on the books it is illegal to use a bathroom that is not consistent with your gender identity.
3. Officer for Health & Wellness (Charlotte Thurston)
 - a. Nutritionist Visit: visit a success. 8-10 people and information she presented is now on blog as PDF.
 - b. Contacted by Rachel Bogan to start project:
 - i. The project she designed addresses gaps in food knowledge and everyday food practices (specifically cooking) in NYC. In a nutshell, the tool emails healthier recipes and texts healthy eating tips to registered users--all which will live on a WordPress site (potentially hosted on OpenCUNY).
 - ii. She received funding through the GC's Digital Innovation Grant and have been looking for NYC organization to partner with/use the tool. My email about Camilla Lee's nutrition workshop made her think she could do it for GC students.
 - iii. People liked nutritionist. May contact her to see costs for giving nutrition consult as a raffle prize for H&W survey.
 - c. Health and Wellness Meeting on 3/21
 - i. We discussed nutritionist visit, wellness festival, health and wellness survey, and mental health narratives project.
 - ii. Decided that we all needed to write our own narratives to get them going, put them as digital signs, and put them on a site: we're thinking it could be an OpenCUNY site, so will meet with Chrissy to start that.
 - iii. Nora made Google form that we need to review for mental health narratives.
 - iv. Considered possible swag and setup: thinking of getting survey up to be done on site with nutritionist consult as raffle prize, while also doing some slide from mental health narratives. Maybe mugs, travel cups.
 - v. Basically, committee is boss.
 - d. Survey: Researching platform to use and will send questions to Jimiane and Nora to see what questions we should add, take away, and revise.
 - e. Meeting with HEC Ashley Chastain 4/1

- i. Discussed set up for Wellness Center and events for spring: Cholesterol/Glucose Testing went well.
 - ii. Informed her about results of referendum petition. Here's her response for the record for future efforts on this front: Important to make sure nurse practitioner is here for students even with insurance: a lot of them are international students (and even out of state) who find it scary to navigate health system, and she can then refer them elsewhere. Nurse practitioner is the first entry point, and people may not get this care otherwise because they're anxious about entering this healthcare jungle; also a confidential option because visits to her are not billed to insurance. Having her there says that GC values student health. She also thinks something I had guessed: that the WC sent out the list of NP services bc this referendum petition made them somewhat nervous.
 - f. Some history on Nurse Practitioner via David Golland DSC:
 - i. Health Services: D. Golland reported on a proposal that the Graduate Center would contract with DOCS to put a nurse practitioner at the Graduate Center. The administration and the DSC would split the cost evenly. The proposal would require an increase in the student activity fee.
 - ii. 4.08.2005 USS Report. Golland discussed the petition calling for a referendum to raise the student activities fee to cover the wellness center and the fact that we need petitions from 10% of the student body. It will be mailed with elections materials.
 - g. Coffee hour
 - h. Planning to email to meet with CUNY Central about recent insurance issues for community college adjuncts. Emailed student for update
 - i. Still planning: Navigating Appeals Section of Site/Workshop; crowdsourcing information; Title IX; bikes; Medicaid resources.
 - j. Highlights from Strategic Plan Task Force Committee: discussion concerned MA students and the question of whether such students were being treated as valuable members of the GC rather than cash cows. KBB asks about dates for Wellness Festival and clarification on what is needed for mental health narratives. CT replies that festival is May 2nd. HS: Ad-hoc committee on disabilities conducting its own survey that may also be helpful. CT: Narratives can discuss experience of mental health in grad school, impact of mental health on research and time at school.
4. Officer for Outreach (Saiful Saleem)
 - a. Committee sets the goal for one event on a CUNY senior college (other than City College which has already been done) either the end of April or the beginning of May.
 - b. Will coordinate with Carlos to organize a soccer match (a small one) either this month or next. See below.
 - c. HS asks where event will take place. SS clarifies it will be at either Baruch or Hunter.
5. Officer for Student Life & Services (Carlos Camacho)
 - a. Slight interest in soccer/fútbol.

- i. Not enough for field rental.
 - b. Meditation sessions coming.
 - i. Setting dates but looking at every other Wednesday at 7/7:30 in 5414.
 - c. Nutritionist workshop went well (Charlotte may discuss).
 - d. Got a BIG discount at Boom Fitness (see slide).
 6. Officer for Technology & Library (Jeremy Randall)
 - a. IT Meeting was held on March 30th
 - i. Listserv had a half-week long malfunction – the situation is now fixed.
 - ii. Shibboleth is en-route.
 - iii. Proofpoint is still glitchy.
 - iv. WFS – Done badly but was an attempt to see who used a possibly soon to be discontinued service.
 - v. Opinio – we are down to three people.
 - vi. Qualtrix might be the replacement.
 - b. Looking into issues of fax services ending on citrix.
 - c. Upcoming discussion with library and IT coming up.
 - d. AM adds that there was discussion poor communication of IT changes and burying pertinent information in long list.
- VI. Announcements:
 1. AM affirms love for Dadland.
 2. Teddy's having a party!
- VII. Adjournment
 1. HS moves to adjourn at 10:36pm by unanimous consent. Meeting adjourned.

Respectfully submitted
Liza Shapiro.