

Steering Committee
Minutes
November 8, 2019
4:30 PM

Attendance

Plenary

Present: Raj Korpan (RK) - Chair; Rod Hurley (RH); Ming Chen (MC); Michael Greer (MG); Jane Guskin (JG); Isattou Bitaye-Jobe (IBJ); Giacomo Bianchino (GB); Adam Kocurek (AK); Sharanya Dutta (SD)

Executive Committee

Absent: Mary Jean McNamara (MJM); Elizabeth Che (EC)

Steering Committee

I. Approval of Agenda

Constitution and Bylaws

RK calls meeting to order at 4:44pm

RH moves to approve the agenda with the following emendations:

Add New Business items

Grants

D. Interaction Among Adjunct Project Coordinators

Health & Wellness

E. Students to Meet Presidential Candidates

F. Renaming and Rebranding of the DSC

Outreach

MG seconds the motion.

Discussion: None

Vote: unanimous

Student Services

II. Approval of Minutes of October 4, 2019

USS Advisory Committee

GB moves to approve the minutes.

Advocate Advisory Board

AK seconds the motion.

Discussion:

OpenCUNY Board

JG: I think the published minutes contain unnecessarily detailed accounts of discussions. Is there a way to put out a shorter version?

Governance Task Force

MG: We have to make sure steering isn't doing more work by producing two versions of the minutes.

RH: Steering members should look over the minutes in the week following the meeting and edit their contributions to discussions to cut out stuff that was meant to be off the record and details that don't add to the understanding of the meeting.

RK - We have to give the minutes as records for finance purposes and we have to consider open meetings law. I'm not sure how much detail we need to include.

GB - We need to be meticulous about what goes on record.

JG - I don't want to censor what we have available for our own records but what is made public should be discreet.

RK - The details are important. I often go back and check minutes for information.

MG - I think the detail serves transparency and accountability. I think students should be allowed to read everything.

RK - We can establish an official policy to deal with minutes

JG - Each member of steering can be responsible for editing their contributions to the version of the document that goes on record.

JG - moves to table approval of the minutes until next meeting.

GB - seconds/accepts

Vote - passes unanimous

III. Executive Committee Reports

A. Co-Chair for Student Affairs (Elizabeth Che)

- Governance Task Force: Trying to schedule the first meeting for the GTF committee but it is difficult finding a suitable time with quorum.
- Regarding Room Reservations: Please remember to check the reservations that are on hold when checking room requests.
- Regarding “Unusual” Room Reservations: If you see any room reservation request that looks like it needs exceptions and/or you don’t know what to do with it, **forward the email to me at ccsa@cunydisc.org. Then tag the email with the label: “ASK CCSA” and put the request on hold.** (Please send me an email to notify me because I don’t always have time to check room reservations.)

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• The following information will be added to a revised Room Reservation Guide.
 Room Exceptions Clarification: Programs (masters and doctoral) with a DSC program representative in good standing, and Chartered Organizations with “active” status from the previous semester are allowed to use ONE room exception per academic year.

Room exception can be used for ONE of the following “unusual” requests:

- Multiple rooms on a single day.
- Consecutive day requests within the same week.
- Multiple rooms across consecutive days.
- Requests that are over 8 weeks in advance of the requested date. — You can just put these requests “on hold” as usual. Typically, the organizer would send an email if they want to lock in their date and you can follow up with their email to ask if they want to use their exception.
- ... etc.

If you find a room request that requires an exception, try to get as much info as possible. e.g., if it is a weekend request — how many CUNY and Non-CUNY expected attendees (if this was not already provided in the room request); if they want to use the program/chartered org room exception, and cc/forward that email request to CCSA, tag the email with labels (see note above), then put requests on hold.

IF the room request(s) falls under multiple exception categories, it would require use of the program/chartered org room exception + vote by DSC steering to approve it (e.g., over 8 weeks in advance + 2 rooms on the same day).

IF the organizers want to use a room exception:

1. Please check if they are the program rep (<http://cunydisc.org/program-representatives/>) or chartered org leader (<http://cunydisc.org/chartered-organizations/>).
2. You can check if the chartered org is in good standing (e.g., active chartered org status for the previous semester: at least 20 registered members and filed semesterly activity report. You can view their status in the room exception tracker link below). If they are — Inform them that only one exception can be used per academic year and ask if they want to use the room exception.

IF they are not the program rep/chartered org leader, inform them that they need permission from their program rep/chartered org leader. Provide the rep/leader’s name and ask them to contact their rep/leader for permission and cc us in the exchange.

Room exception tracker can be viewed here:

https://docs.google.com/spreadsheets/d/1MzBVWc5ugpi8Opmg5UOXil4tLsAG5Dc_9pMJT52ngyw/edit?usp=sharing

IF the program rep/chartered org leader disagrees with using a room exception, or the organizer decides not to pursue using a room exception, proceed with processing the request for only one room. (Ask organizer which room request they want to process).

In all of the above cases, please cc me in those unusual room request/exception emails.

- Chartered Orgs: Please help sign chartered org rosters! You can find the list of chartered orgs here: <http://cunydscc.org/chartered-organizations/>

Discussion:

AK - For clarification - Re weekend requests, do we need to go

RK - Matt tells security and then they let us know. Then we have to go into works and change it to approved.

JG - Can we have those instructions in a document?

JG - I told Liz I will work on a step-by-step guide

SD - The step-by-step check request document is very helpful, so we could have that for room reservations also

MC - When we get notification from Public Safety the organizer isn't cc'd

RK - they should include the name of the organizer

JG - I want to see if this process can be automated. The system should send it to organizer and security people directly

GB - Who knows their way around Works? Do we have a hired person?

MG - We need to decide exactly what changes we want to make and then go to the web people

JG - We need to find out from the software people whether it's possible before we approach Matt.

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B. Co-Chair for Communications (Rod Hurley)

Recent Activities

- 10/18 - DSC Party took place after last month's plenary and was very well attended. Public Safety reported that there were over 400 students in attendance. Students came in various degrees of costume, the DJ music was a hit, and the food never ran out. The main area of concern, which we will discuss during the debrief, is that two students got drunk. Public Safety offered excellent assistance throughout the event, with getting students out of the building when the party ended, and also with managing the situation with the two students at the end.
- 10/28 - DSC met with the IT staff and received updates on a number of issues.
- 10/28 - EC met with Interim President James Muyskens and Interim Provost Julia Wrigley
 - Provided updates on GC budget - still assessing and looking for places to cut expenditure; specifically where faculty who are beyond retirement age, and administrative staff are concerned.
 - Muyskens brought up the issue of our resolution opposing fees for course changes and offered his support. He said the resolution had been sent to CUNY Central and that their strategy will be to actively pursue the removal of fees for doctoral students only initially.
- 10/29 - DSC Steering issued a statement opposing the proposed PSC bargaining agreement with CUNY. This statement, which was also endorsed by several former DSC Co-Chairs and Steering Officers, has been distributed to GC administration and students.
- 10/30 - Graduate Council meeting
 - Voted to grant degrees
 - Discussed the preservation of the Advanced Research Collaborative (ARC) despite funding cuts
 - Discussed the need to reduce the GC's energy footprint, possibly creating a committee
 - Provided an update on Middle States Accreditation Process
- 11/8 - College Association Fall 2019 Meeting
 - College Association typically meets twice a year to oversee and approve the DSC budget. At today's meeting the revised DSC 2019-20 budget that was approved unanimously at our last Plenary meeting after much debate, was also approved unanimously by the College Association.

- Board members were elected to positions as follows :
 - Vice-Chair - Les Gribben (Director of Admissions)
 - Treasurer - Althea Harewood (Dir. of Finance for GC-Related Entities)
 - Secretary - Roderick Hurley (DSC Co-Chair)
 - Executive Committee - Raj Korpan, Elizabeth Che (DSC Co-Chairs), Thom Thurston (Econ. Faculty)
 - Budget Committee - Althea Harewood, Mira Goral (SLH Faculty), Polly Thistlewaite (Librarian), Raj Korpan, Elizabeth Che, Roderick Hurley, Giacomo Bianchino (DSC Representative)

Upcoming Meetings

Plenary

- Co-Chairs meeting with OSA on 11/20
- Next DSC Plenary Meeting scheduled for 11/22.

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- Office hours
 - Please remember to make coffee. Once the coffee is finished brewing, you can discard the filter and grounds. If you are leaving late in the evening, please empty and wash the coffee pot.
 - Consider using the sign on the door of 5495 that indicates when and where office hours are being held.
 - In addition to adding your officer reports to the shared minutes prior to the meeting, please also review the minutes document within the week following the meeting. Pay special attention to your contributions to the meeting and ensure that everything is reflected appropriately. This is for both steering and plenary meetings. For Plenary also utilize the shared slide deck to highlight the main points of your report.
- DSC Communications
 - All members of steering should have access to the steering committee email accounts and should check these when on office hours. I appreciate when folks bring important messages to my attention, but please only forward urgent messages or messages sent specifically to ccc, and please include a note when you forward messages to the ccc email. This may be something as simple as FYI, or FYA, or “please see below and respond to the student” or something like that.
 - Remember that all members of steering are authorized to send emails to the DSC listserv, edit and create posts on the website, and post to DSC social media pages. Please let me know if you need help with any of these.

Discussion:

MG – Mary Jean and I want to draft an open letter re: the penalties for signing up for classes. MA students and international students are getting the brunt of these penalties. Also, at the community meeting, Provost didn't really know. I work at the Registrar's office so I know students are being charged 1000s of dollars.

IBJ: Did they say they will try to get the fee waived for master's students next?

RH: There was no commitment about master's students.

AK: We should also consider optics. We should support master's students.

RH: We passed the resolution. What they decide to do isn't under our control but what we can do is give an official response to that.

MG: President and Provost told everyone they will only fight for PhD students. The Open Letter is going to be a fruitful tactic. Get everyone to sign it, from the students.

JG: Faculty and staff should sign on too. “We as students...” Maybe include others also in the address.

RK: The letter was clear for all. But they are thinking of revenue generation. PhD students don't make revenue so it's not really a compromise.

MG: Years 2-5 don't have to pay penalty. But 1st year and internationals are penalized.

RK: Doctoral students are localized, so it's easier. Populations are much bigger for Masters.

MG: They are proposing 2 rules at the GC--PhD and MA. Why not for other campuses?

C. Co-Chair for Business (Raj Korpan)

- Facilities working on replacing the lock on the desk in 5499 and then will create all new keys for us
- Revised DSC Budget was approved by DSC Plenary on 10/18- significant discussion about priorities for where to spend money and complaints about the process
- College Association met on 11/8 and approved the changes to the DSC budget
- I reviewed the VoteNet Contract with our lawyer who had a number of suggestions for changing some terms in the contract. I will work with Liz to convey these concerns back to VoteNet and hopefully negotiate better terms for us.
- Met with new Affiliate Coordinators to give them an orientation with regards to the DSC stipends and check requests
- Let me know when movie tickets are going to run out

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Discussion:

JG - Can we ask for a discount code instead of doing the tickets?

RK - Yes

JG - Can we assign time limits to agenda items and meetings?

RK - That's a good idea

SD – We could send out weekly reminders, with framed email saying, “Give me feedback on where you want to spend money”. Also, say “You have to have emailed me beforehand if you want to bring it up in plenary now”.

JG - On the agenda we could say that we plan to stick to those times. Then we must vote to extend those times.

D. USS Delegate (Jane Guskin)

Report on USS, Free CUNY, CUNY Rising, etc.:

- USS steering elections (4-hour meeting held 10/20): The “Unity” team headed by Timothy Hunter dominated the contested seats. Elected:
 - Chair: Timothy Hunter (CityTech)
 - VC of Legislative: Juvanie Piquant (City Tech)
 - VC of Fiscal: *STILL IN PLAY* between Fay Yanofsky (BK) & John Mondal (Baruch); runoff scheduled for next plenary on 11/24.
 - VC of Graduate: Dexter Roberts (Baruch)
 - VC of Senior: Natalie Segev (JJ)
 - VC of CC: Celis Hinds (KCC)
 - VC of P/T & Evening: Ali Hassan (QC)
 - VC of Disabilities: Leonard Blades (SPS)
 - VC of International: Nicole Agu (CSI)
 - VC of Tech Fees: Kesi Gordon (York)

I wrote in Corrinne Greene from Brooklyn College for chair (she had been disqualified as a Brooklyn College delegate through what appears to be an unjust process); Enrique Peña (who is active in Free CUNY) for legislative; Fay Yanofsky for fiscal; Wayne Dawkins (York) for P/T/Evening. After the first round I shifted my votes to the top vote-getter in the runoff because attendance was sparse and 29 votes were needed to call the election, but others did not change their votes so we went through several rounds of runoffs with no progress until several of the lower vote-getters withdrew. Fay Yanofsky refused to withdraw and pushed for her runoff to occur at the next meeting. After speaking with her I supported that push because she said many people who had pledged her their votes were not present. Outgoing VC for fiscal Razieh Arabi agreed to stay on until the 11/24 vote.

- Other USS: I did not participate in the Student Power Summit held on 10/19.

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- Free CUNY: On Monday, Oct. 21, about 30-40 CUNY students and faculty (mostly adjuncts) marched through Harlem to the BoT hearing at Silberman School of Social Work. We brought our signs & the coffin into the hearing and many of us testified with an assertive message demanding full funding for CUNY. Free CUNY participated in the FTP march 11/1 in Brooklyn protesting police violence against transit fare evaders; next up is a Nov. 22 event (3-6pm, conflicts with our plenary), "Ourselves and the Academy: Ethnic Studies in CUNY": <https://www.facebook.com/events/511972632716231/>
- 10/24 press conference, rally, & state senate hearing at Brooklyn College for full funding organized by CUNY Rising Alliance, NYPIRG, PSC, USS: I was among about 30-40 people attending the rally/press conference. More (80?) were at the hearing at the start, but fewer as it dragged on all day. USS chair Tim Hunter and CUNY Rising Alliance director Jamell Henderson were among many students testifying powerfully on the need for CUNY funding. I testified for USS representing CUNY graduate students. I spoke out against the proposed PSC contract (announced the previous day), read a brief statement by a Brooklyn College undergrad active in the Puerto Rican student group who had been denied the opportunity to speak, and asked whether it would take a strike to get the legislature to fund CUNY.
- I did not attend the BoT meeting on 10/28 at Baruch. To my knowledge there was no effort to protest there. Nothing on the agenda related to the budget or tuition hikes and we had protested the previous week at the BoT hearing.

Discussion:

- SD - Can you follow up with USS about scholarship payments to students?
- JG - I can raise it at the next USS plenary

E. UFS Liaison (Mary Jean McNamara)

Attended the October meeting of the Faculty Senate where Matt Sapienza, the Chief Financial Officer and Senior Vice-Chancellor addressed the Faculty Senate.

Highlights:

- 1) The City gave CUNY 12 million last year, took back 5 million that was owed from a previous year, (no explanation given), and awarded a 1 million grant for food banks at the community colleges. Sapienza thought that food banks were a great bonus from the City.
- 2) Sapienza reported there is an increase in the number of students receiving financial aid to take non-credit courses.
- 3) CUNY is in the third of a four-year plan to increase tuition by \$200.00 each year.
- 4) The "Excellence Fee" generated \$31.5 million in revenue for CUNY.
- 5) 80% of the revenue goes to Faculty and Staff "fringe benefits," retirement accounts, health insurance, etc.
- 6) The overall budget that CUNY is projecting it will need from the State, the City, and tuition is \$3.9 billion.
- 7) Total payments to adjuncts are approximately \$240 million.

Q and A from Faculty to Sapienza:

- 1) "What is the added benefit to CUNY of hiring Faculty at will, as opposed to tenured?"
 Answer: Sapienza did not provide a clear answer at all and ended by saying, "I hope that answers your question," to which the Faculty member stated that it, "Absolutely did not answer the question." The same professor then asked Sapienza how much of the budget went to pay adjuncts.
 Answer: 240 million out of 3.9 billion
- 2) Two different professors asked about the reduction in workload project.

Other news: is

Met with Shoumik Bhattacharya to collect anecdotal information from last year and this year related to delayed funding for international students. Will follow up with Giacomo to review his experience of organizing students last year as well as Elena Chavez from LAILAC which drafted a letter to the Administration.

Question: Can we discuss our overall strategy in terms of priorities for the remainder of this semester? I would like to get feedback on whether it makes sense to draft a resolution for this upcoming Plenary to speak out about the chronic delay in funding to those expecting fellowship lump sum payments as well as Federal student loans.

Discussion:

GB - Students in my department were told that they would have to wait till October, but we need to make sure that all students are being told.

MG - I raised this with my EO

GB - We can let people know to do the same thing in their programs

SD - they should also tell you the truth about transfer credits

JG - Can we send this out in an email to students?

RK - Yes

GB - We should also add it to the Plenary agenda

AK - Both incoming and prospective students should be told

MC - Persons should be told before they come here

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IV. Steering Officer Reports

A. Officer for Funding (Isatou Bittaye-Jobe)

- The Grants committee met on November 5, 2019. We received 3 grant applications.
- 2 were approved i.e.
 - Screening and conversation with Nayra Sanz Fuentes
 - Graduate Students in Music Conference 2020
- One applicant (Africana Dance Dramaturgies: How we represent) was asked to revise and resubmit. This is because they need to revise their budget.
- Part of the DSC grant is for honorarium and 2 of those requested honorarium for are CUNY Faculty which DSC grant cannot fund. We asked them to talk to other funders to support the honorarium of the 2 CUNY Faculty and DSC grant be used for non-CUNY Faculty honorarium.
- Also, the committee needed more information regarding who they will be using for the reception and where the reception will be held because DSC grant is requested to support the reception and the event is taking place at Segal theatre. It was explained to them that DSC money cannot be used if they are catering with Restaurant Associates.
- Upon submission of a revised budget and response to the reception questions, the committee will vote again via email on their application.
- A total amount of \$1,350 was approved.
- Next grant application deadline is November 15; so far we have received 2 applications.

Discussion:

MG - Can steering members apply for grants?

IBJ - Yes

GB - Can it be students within the program?

SD - Can a program apply for grant beyond program allocation?

RK - You can use various grants for the same event. Chartered org, program allocation, and DSC grants.

IBJ - Often the DSC grant is just supplemental funding.

B. Officer for Governance & Membership (Adam Kocurek)

- Unfortunately, there were a handful of DSC representatives who failed to attend or secure proxy for both the September and October Plenary Meetings, and as such have been removed as

representatives per the demands of the constitution and bylaws. I am currently in the process of finding replacements for them. While their empty seats will still count against quorum, it really is nothing lost, seeing as they have not attended any of the Plenary meetings thus far.

Discussion:

GB - Do departmental committees fall under the purview of the Governance and Membership committee?

RK – Governance Task Force (GTF) deals with that

GB- Is it common practice for Executive Committees to submit agendas ahead of time or official minutes thereafter?

RK - They argue that there must be only 1 “open” meeting. You would have to change the governance. The GTF tries to enforce clearer official guidelines so students are not disadvantaged. GTF has been trying to put together a meeting of program student committees.

IBJ - Is the requirement for public meetings for master’s programs too?

RK- Yes. We can put this on the agenda for GTF

MC - In our program there is open executive meeting as well as closed executive meeting, and students’ only participate during the open executive meeting.

JG - If students organize within their programs more can be done. Does this apply to all program committees?

RK - Students on the Structure Committee are on GTF and do a lot to raise issues of shared governance there too.

MG - GTF can mandate that programs follow their governance documents

JG - In our program students have made progress in getting things changed. We should

IBJ - GTF should also educate reps about the power and rights that committees have

RK - Constitution and Bylaws meeting coming up?

AK - Yes

JG - Does C and B deal with my questions about streamlining elections?

RK - Yes

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C. Officer for Health & Wellness (Ming Chen)

- **Puppy Therapy**
 - I reached out to the *Alliance of Therapy Dogs* (their service is free, and their dogs are domestic dogs, not from puppy mills. You can visit their website here: <https://www.therapydogs.com/>)
 - They said there are one or two teams around our school area, and they forwarded my requests to those teams. I am waiting for their response.
 - They can just provide 1 to 2 dogs if possible. I was thinking to reach out to other puppy therapy organizations (*New York Therapy Animals*) to schedule more dogs for the event.
 - Please let me know if you have suggestions for a nice puppy therapy group
- **NYSHIP Seminar**
 - The first NYSHIP Seminar was held on October 25th from 1 PM to 2 PM in Room 5409.
 - There were 14 out of 23 registered people showing up.
 - The event went longer than expected (finished around 3 PM).
 - The second NYSHIP Seminar will be held on November 22 (Friday, 1 PM to 2 PM) in Room 5414.
 - Advertising the event through Twitter, Facebook, digital screens, and DSC Listserv
- **Massage Event**

- I have reached out to our therapist Juli for confirming the event date. Waiting for her response now.
- Consultant User Groups on OpenCUNY (Bereavement)
 - Still working on this. Sorry for the delay.
 - Please let me know if you have any suggestions or comments on the consultant user groups.

Discussion:

SD - Can we extend the seminar time for the NYSHIP seminar?

MC - Yes

MG - Maybe we can have a workshop with several people answering questions

JG - Can we ask them to set up an online chat

IBJ - Maybe they can have a workshop?

JG - We should remind students that they can go to Scott Voorhies to have questions answered.

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D. Officer for Outreach (Sharanya Dutta)

- Met with Gustavo from the Futures Initiative (nested under the English Department) to propose a “real” International Students’ Office that actually helps students at the next plenary. This should get the support of Jane (don’t know her last name) in the Provost’s office. She has a lot of data that we may find useful. We want to put out a call through the Office for International Students to start with, asking the GC community if they want to sign up for a different listserv. Then we want to get all the departments together (through Program reps and APOs) and get people on the new listserv. We want to begin by pushing the transfer credits agenda, and eventually organize in a way that brings the concerns of all international students across departments.
- Will set the new committee meeting soon.
- Question:
 1. Can this be a chartered org, Raj? If not, what form can it take? And how do we make a chartered org?
 2. Do we have a record of all program reps’ emails/APOs?

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Discussion:

RK - yes it can be a chartered org. Ask Liz. Can send emails to all program reps through MASS

CONTACT in Works. Program reps, Chartered Org Leader, At Large, Program reps. Automatically send to all. CCC can send to APO listserv.

RK - OSA said that there is an office at CUNY that handles these things. Immigration Center/Citizenship Now.

IBJ - International status depends on how you apply to the program

E. Officer for Student Life & Services (Giacomo Bianchino)

- Had the one-stop for civil resistance yesterday (11/07)
 - We had six speakers on topics from Housing Activism to Direct Action
 - The turnout was small, but there was lots of stimulating conversation
 - I figured out a way to skype people in with sound on the projector in 5414.
 - Gave out lots of free pizza
 - Thought: More standalone, single-presenter seminars and movies nights (for which I have made a number of connections)
- Self-defence event fell through from lack of response- may have to be pushed forward to next semester.
 - Carmin has suggested an “arts and crafts” day in its place- we’re running out of time to do this.
- Still haven’t set a date for the second board games night: thoughts?

- Plenary debrief: committee member using SLS title to advertise their own projects
- Unfunded student teachers: how can they get necessary experience? Are they under the PSC despite not being university employees?
- Students have enquired about alternative mediation processes for survivors of sexual assault to title IX

RK - It is the responsibility of the advisors of unfunded students to find teaching assignments for them. It came from the Dean and then it was enforceable. Several students complained and it got back to the Dean.

SD - It may be harder in Humanities but at Baruch there is a big demand for instructors in the Fall.

MC - They can ask about this at the TLC and

JG - The adjunct project can take this up as well, and say that you cannot bring in students unfunded.

Maybe we can invite the activists to the New Student orientations.

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F. Officer for Technology & Library (Michael Greer)

- Meeting with IT on October 28th. Write up can be seen [here](#).
- Waiting for Matt Gold to approve minutes from CUNY2020 meeting. Provisional draft can be seen [here](#). Will send out minutes to student body once I get approval from him.
- Waiting on email from Elaine Montilla (IT) re: DSC laptops.
- Have been working on open letter about resolution against course penalty fees with Mary Jean (USS Officer), Emma Handte (Middle Eastern Studies), and Elena Goycochea (LAILAC). Will show steering when done.
- New Scanners in the library!

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Discussion:

AK - Can we just buy a few lower priced computers? Cyber Monday etc.

How do you petition for new furniture?

RK - Your EO has to ask the Facilities Office

USS Advisory Committee

V. New Business

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A. Steering Discretionary (Voting)

JG - I would like to use some money for the transformative justice initiative but I don't know how much, maybe for Title IX stuff.

MG - Can we seek alternative means to address harassment issues?

JG - Don't know if that's the case. Can't stop you from going to lawyer/psychiatrist etc.

GB - Clinical group, not an alternative. Provides counselling that Title IX doesn't.

JG moves to allocate \$1000 for transformative justice initiative

GB seconds.

Discussion: None

Vote: Motion passes unanimously

B. DSC Steering Retreat

We will have the retreat in the spring semester (February 12th, GC is closed)

C. Fall Party Debrief

We can have a debrief document for this.

Food should be served in the beginning and we could put the alcohol in another room.

Food and soft drinks can be in the room where things happen, but people have to go out to grab the alcohol.

AK - Let the students know they need to be responsible for their behaviors, let people be aware of their status.

GB: Tell the bartender to control the amount of liquor in the drink (quarter shot).

RK: I like the mocktail idea or drinking tickets. Every student just gets 3 drinking tickets, but students can trade tickets.

MG: Not sure drinking tickets is a good idea.

RK: Bartender must judge how much alcohol he can give at his discretion.

D. Interaction Among DSC Affiliate Coordinators

We will be responding to the letter we received and asking them how to move forward. Funds have been allocated for the process; the group chosen by affected parties is Clinicians of the Diaspora.

E. Students to Meet Presidential Candidates

Plenary RK: We need 10 students. How do we elect them? A demographic process?

JG: Let the students nominate in the plenary meeting.

Executive Committee RK: We can also nominate ourselves.

MG: what's time commitment?

Steering Committee RK: one hour.

MG: Possible considerations are off-campus reps, international, master students, science, social science, humanities

Constitution and Bylaws MG: We can try to get a MA student from the student body.

Grants Raj: Let's put this on the plenary meeting agenda.

Health & Wellness

F. Renaming and Rebranding of the DSC

Outreach Info: DSC acronym excludes master's students and also leads to confusion with PSC. This has to go through the Constitution and Bylaws committee. Discussion tabled.

Student Services

VI. Announcements

USS Advisory Committee IBJ: I will be resigning from the steering committee after this semester.

RK: We need to re-elect another person for this position.

Advocate Advisory Board JG: It's important to announce this early.

IBJ: We need to announce that in the grant committee meeting as well.

OpenCUNY Board MG: Someone from the grant committee might be a good replacement.

Governance Task Force

VII. Adjournment

Meeting adjourned by unanimous consent at 7:45 pm.